

Date: 11/09/2020

OVR, Erie BVRS Citizen Actions Committee

AGENDA

Erie District Office = (267-332-8737 / PIN: 687033966#)

1. 9:00 – 9:05
 - a. Call to Order
 - b. Roll Call
 - i. CAC Members Present: Passle Helminski; Michael Fiorelli; Andrew Pennington
 - ii. CAC Members Absent: Chuck Giambrone; Jill Hrinda-Patten
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - c. Guest Recognition:
 - i. None
 - d. Approval of previous meeting minutes = July & September motion, voted, approved

2. 9:05 – 9:50 District Administrator's Report
 - a. Erie BVRS Numbers as of Monday, November 9, 2020
 - i. Waiting List (11) = 299
 - ii. Pre-App (-01) = 5
 - iii. Referrals (00) = 179
 - iv. App (02) = 137
 - v. Trial Work Exp. (06) = 42
 - vi. Plan status = 1,657
 - vii. Services interrupted = 31
 - viii. Post-Employment = 3
 - ix. Total for Erie BVRS DO = 2,350 customers.

b. Previous Action Items

- i. None

c. Adult

i. Supported Employment Policy:

1. Previous: 90 days, customer & VRC satisfied then case closed
2. Current: Stability (80% +) over 90 days then case closed

a. If concerns: open in Post-Employment and begin getting County involved for long term Follow Along supports. Depending on customer Post-Employment could be up to 2 years.

b. Discussion:

- i. How is the Employer Input obtained? The provider should be talking to the employer and including this into their report.
- ii. **ACTION ITEM**: Jack will speak to the office supervisor liaison to confirm.

ii. Commonwealth Bankruptcy

1. There is some discussion that next year the Commonwealth will be filing for Bankruptcy which could affect public transportation and possibly OVR funding. Member just wanted everyone to know as an FYI and will keep us posted.

d. Youth

i. Virtual Services:

1. We are still working with schools and providers to maintain Pre-ETS services.
2. Before COVID our service plan was an Est. \$400,000. Goal is still to spend that amount but with virtual services. Provider must confirm the purchase of an approved platform (no public platform) or confirmation they will be using the school's platform. This will ensure safety. OVR is still doing staff for services as well and we use an approved platform (Skype & TEAMS).

- ii. Project SEARCH
 - 1. We have two. UPMC Hamot and AHN Saint Vincent. Both have not wanted any changes and our 100% in classroom and 100% in internships.
- e. Staffing
 - i. 3 vacant positions: 2 VRC and 1 Clerical Typist 3
- f. Workforce
 - i. Erie County is not be moving the CareerLink
 - 1. With the focus on virtual services moving a physical location is not possible. CareerLink can use some funds for remodeling of current space. I met with Operator, reviewed the initial, and made some suggestions. These were agreed as well getting the group back together. However, the current C.L. does not have a large enough space for social distancing so this meeting may be virtually. We want the community's input again.
 - 2. **ACTION ITEM**: Get meeting scheduled with C.L. Operator regarding remodeling Erie C.L.
 - ii. 508 Training for C.L.
 - 1. I have not begun due to the people I need to talk to are involved in other 508 statewide areas.
 - 2. **ACTION ITEM**: Develop 508 training for NW and West Central C.L.
 - iii. Virtual Accommodations.
 - 1. Last Board meeting I brought up needing a procedure of providing accommodations (video sign and remote CART). I offered to provide some information on how to obtain. I will be sending information regarding this.
 - 2. **ACTION ITEM**: Sent virtual accommodation information to NW and West Central C.L. and WDB

iv. C.L. Certification and ADA walk through

1. Due to COVID this was postponed. At the Harrisburg level both L&I offices (BWPO and OVR) are developing what and how things are done for obtaining an ADA review and having the necessary items reviewed.
2. OVR Central Office will follow up with local workforce boards.

3. 9:45-9:45 = Old Business

- a. None

4. 9:45 – 9:55 = New Business

- a. None

5. 9:55 – 10:00 = Other / Member Updates

- a. None

6. 10:00 = Adjournment

- a. Next meeting Monday, 1/11/2021 from 9-10 a.m.

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7. **ACTION ITEMS:**

- a. **ACTION ITEM:** Jack will speak to the office supervisor liaison to confirm.
- b. **ACTION ITEM:** Get meeting scheduled with C.L. Operator regarding remodeling Erie C.L
- c. **ACTION ITEM:** Develop 508 training for NW and West Central C.L.
- d. **ACTION ITEM:** Sent virtual accommodation information to NW and West Central C.L. and WDB