

Date: _9/14/2020_____

OVR, Erie BVRS Citizen Actions Committee Meeting Minutes

Erie District Office = (267) 332-8737, access code: 88493399)

1. 9:00 – 9:05 NO QUORUM
 - a. Call to Order
 - b. Roll Call
 - i. CAC Members Present: Passle Helminski; Michael Fiorelli;
 - ii. CAC Members Absent: Chuck Giambrone; Jessica Molczan; Andrew Pennington; Jill Hrinda-Patten
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - c. Guest Recognition:
 - i. None
 - d. Approval of previous meeting minutes = No Quorum

2. 9:05 – 9:50 District Administrator's Report
 - a. Erie BVRS Numbers as of Friday, 9/142020
 - i. Waiting List (11) = 353
 - ii. Pre-App (-01) = 4
 - iii. Referrals (00) = 118
 - iv. App (02) = 123
 - v. Trial Work Exp. (06) = 51
 - vi. Plan status = 1,791
 - vii. Services interrupted = 0
 - viii. Post-Employment = 3
 - ix. Total for Erie BVRS DO = 2,443 customers.

- b. Previous Action Items = Completed
 - i. Jack will email Chris and Kim a CAC membership application. = emailed 9/14/2020
 - ii. Jack will send all CAC members the CRF 361.53 = emailed 9/14/2020
 - iii. Pass along Andrew's concern regarding school referrals to OVR District Offices. = CO has had ongoing discussion regarding this.
- c. Adult
 - i. Mike asked about vehicle mod procedures.
 - 1. Jack explained the vehicle mod policy of obtaining bids.
 - ii. Offices are still teleworking. Governor sent out email with 12/31/2020 unless Department Exec require earlier. At this time OVR has not changed. OVR Exec has a COVID team to address OVR. More to come.
- d. Youth
 - i. All school profiles are completed
 - ii. Erie est spending is \$400,000 with Group, Individual, BJJS, Project SEARCH, and work experiences.
- e. Staffing
 - i. 3 vacant positions: 2 VRC and 1 Clerical Typist 3
- f. Workforce
 - i. Erie County may not be moving the CareerLink
 - 1. With the focus on virtual services moving a physical location may not be good at this time. CareerLink will look into remodeling options to address space.
 - ii. Board meeting Friday talked about virtual Board meetings
 - 1. I brought up needing a procedure of providing accommodations (video sign and remote CART). I offered to provide some information on how to obtain
 - iii. I still have not been able to develop the 508 training.

3. 9:45-9:45 = Old Business
 - a. None
4. 9:45 – 9:55 = New Business
 - a. Passle discussed a road issue in her neighborhood for idea on how to address.
5. 9:55 – 10:00 = Other / Member Updates
 - a. Mike brought up a training/conference CRI is having next year. Will keep me updated so OVR can be a part.
 - b. Discussed if OVR could be a contributor.
 - i. Jack explained with OVR’s funding requirements we cannot. OVR must use fund in direct relation to the customers we serve.
6. 10:00
 - a. Adjournment =
 - i. Next meeting Monday, 11/09/2020 from 9-10 a.m.
 1. 267-332-8737 / PIN: 88493399
7. **ACTION ITEMS:**
 - a. None