## WILKES-BARRE 01/27/16 CAC AGENDA

## CAC Meeting Agenda January 27, 2016 1:30-2:30

- 1. Welcome and introductions
- 2. Review and Approve the minutes of last CAC meeting (8/19/15).
- 3. Client Assistance Program-Margaret McKenna
- 4. Review and discussion concerning the Citizen Advisory Committee Handbook:
  - A. Purpose
  - **B.** Representation
  - C. Keys to Success/suggested CAC activities
- 5. Recruitment/Membership
- 6. Update on Social Media.
- 7. OVR district office updates:
  - A. VR
  - **B. BBVS**
  - C. Early reach
  - **D.** Business services
- 8. Other new business
- 9. Close of meeting