

CAC Minutes

Date: August 10, 2021

Time: 1:00pm

Meeting Held: Virtual- MS Teams

In Attendance: Stacey Collins- OVR Supervisor, Ashley Wilson- OVR Supervisor, Julaine Roth- OVR Clerical, Larry Kauffman- Advocate, Cory Cox- Excentia: Provider, Jaritza Nguyen- CILO: Advocate, Katrina Stern-Disability Empowerment Center, Andrew Pennington Client Assistance Program, Vicki Dettinger-Fulton Bank.

- **Staff has returned into the York DO on Monday, July 19th**
 - Safety measures in place for staff transition back into the York DO.
 - OVR procured PPE kits for staff. Ie: Mask, portal plexi glass, hand sanitizer, portable UV sterilizer
 - Staff are meeting with Cust. in the field at open sites locations. Ie: Careerlinks
 - Staff anticipates attending high schools to meet with students if permitted by school.
 - Due to covid, some of the non-profit, brick and mortar sites, York DO utilize to meet with cust. terminated their lease to stay afloat having their non-profit staff work from home.
 - York DO continues to look for places to meet with cust.
- **Recently ended the state fiscal year 07/01/21-06/30/21**
 - York DO's goal for the past year was: 446
 - York DO has exceed goal by 106% with having 471 successful case closures during the pandemic
 - York DO placed 25 cust. in Inspiritec Positions
 - To recap: Inspiritec Initiative: Ability One Agency w/ State & Federal contracts
 - Jobs in IT, Customer Service, Help Desk Positions
 - Looking to hire 1000 work from home positions for PA Unemployment Compensation (UC) Office
 - Reaching to OVR for at least 478 Referrals for UC Customer Service Rep. work from home position
 - Pay range \$14 an hour fulltime & part-time positions available
- **Staff Updates**
 - 2 Clerical Typist Openings
 - 1 Fiscal Assistant Opening
 - 1 Social Worker Opening
 - 1 Employment Facilitator Opening
 - 5 VRC Openings (2- Lanc. , 2- York, 1- Franklin)
 - Depart/Gain VRC
 - 1 VRC departed from OVR July 7th
 - Gain transfer VRC from DuBois DO-Jennifer Smelko. Start date: July 19th
- **Waitlist Removed- July 1st MSD and SD cases are being seen**
 - SD cases are being seen for job retention needs only
 - Since waitlist removed seeing gradual increase with referrals

- **Updates Summer Pre-ETS Initiative**

- 3 Summer Initiative

- *My Work Initiative*- Provide High school students with disabilities a paid work experiences in the local community. 6–8-week program
 - *Professional Connection Experience*- Goal of providing high school students with disabilities the opportunity to learn important work skills and connect them to jobs in the community.30-hour program- Hybrid platform- students receive \$625 stipend upon successful completion of program
 - *Summer Post-secondary Experience*- 30- hour program will provide opportunities to explore post-secondary options for students within a college, university, or community college setting.

- York DO was able to offer My Work Initiative & Professional Connection Experience

- My Work Initiative- with York County's Parks & Recreation Dept.

- Placed 8 students to work w/ Fresh Food Farm
 - *Fresh Food Farms*- provides mobile market of farm fresh produce to underserve & food insecure neighborhoods that have limited transportation
 - Students work on farms growing produce and assist with the delivery of produce.
 - Initiative ends this week

- Professional Connection Experience- Provided by UDS

- 4 students participating in this service
 - 1 week discussed on the job employment topics such as understanding 401K, Pensions, etc.
 - Students tour community jobs at F&M College (café section)
 - Touring different manufacturing companies in the community
 - Experienced just ended Aug. 4th

- **Early Reach Coordinators (ERC) provided Spring Pre-ETS Group Services**

- ERC'S offered four virtual PRE-ETS Spring sessions to York DO's 4 counties (Lanc., York, Adams, Franklin)
 - Sessions were offered two different days/times per week to accommodate school schedules
 - Sessions were 30-45 minutes long and were available to all eligible or potentially eligible students
 - Spring sessions we will be focused on soft skills. Topics were on Hard Skills Vs. Soft Skills, Time Management & Goal Planning, Communication & Problem Solving, Teamwork etc.

- **Member Input**

- Andrew Pettington from Client Assistance Program (CAP)

- What we can do to get other customers to join the meetings.
 - Services for Independent Living
 - Understanding law and policies that guide OVR and Providers
 - Trying to provide individual Advocacy

Katrina Stern from Disability Empowerment Center

- We are back in the office one or two days a week. Meeting people where they are.

Jaritzta Nguyen- Center of Independent Living Opportunity

- Back in the office 8:30-4:30. Others can come into the office

Cory Cox- Excentia

- Hired two Employment Specialists. Uptick in job seekers.

Other topics:

Individuals for group services releases. Fortunate by having good communication. Some schools were in house and received the releases from the student.

The new CAC brochure

New template for new CAC brochure. Will need to get additional York DO information and possibly an email for York CAC. Adding all counties that the York DO serves. How can we get out there and Katrina suggested an online mailer? Will complete the brochure at next meeting.

Next meeting, Tuesday, November 9, 2021

• **Impending CAC Plans**

- Ashley will f/up w/ York Careerlink for a guest speaker
- Stacey will attempt to fix brochure template
- Discuss CAC 2022 dates & goals
- Last 2021 virtual CAC meeting for the year: Tuesday, November 9th at 1:00pm