

**Executive Committee Meeting
Tuesday, September 28, 2021
9:00 AM to 10:00 AM**

Agenda

- 9:00 AM Members connect to ZOOM
- 9:05 AM Additions to the Agenda
- 9:10 AM Approval of Today's Agenda & Past Minutes
- 9:15 AM Agenda Items:
- **DRAFT / DISCUSS AGENDA ITEMS FOR NOVEMBER FULL COUNCIL MEETING**
 - **UPDATE ON SPEAKER:** Rhonda Schwartz, Regional Administrator, Administration for Community Living, is happy to accept the PaRC's invitation and to have a representative of ACL's Administration on Disabilities serve as the speaker for the November meeting. Rhonda will be in touch shortly once the speaker has been determined so that logistics can be worked out.

 - **DISCUSSION / RECOMMENDATION ON THE FORMAT OF 2022 FULL COUNCIL MEETINGS (VIRTUAL, IN-PERSON, HYBRID)**
 - **UPDATE:** Information has been obtained from the Hilton Hotel and Zoom moderator, Nichole Wade, related to the additional cost of a hybrid meeting. Please refer to the attached document

 - **DISCUSSION / RECOMMENDATIONS ON 2020-2021 ANNUAL REPORT**
 - **UPDATE:** Final approval of the draft report needs to be included on the November FC consent agenda in order to meet the deadline date of 12/31/21. Please refer to the attached example pages

- **DISCUSSION/RECOMMENDATION FOR PaRC ATTENDANCE AT THE FOLLOWING CONFERENCES:**
 - **National Rehabilitation Association’s Fall 2021 Online Conference: “Resilience and Reinvention: Becoming Agents of Change”**
 - ❖ Dates: Monday, October 4, 2021 – Thursday, October 7, 2021
 - ❖ Registration fee per member: \$210.00
 - ❖ Deadline: 10/04/21
 - ❖ Please refer to attached agenda for additional info
 - **2021 Hybrid HCBS Conference:** The Home and Community-Based Services (HCBS) Conference is ADvancing States’ national conference that annually brings together state, federal, and local policymakers as well as leaders who administer, manage, and deliver waiver and other HCBS programs. The purpose of the HCBS Conference is to share practices and policies that improve state systems delivering long-term services and supports (LTSS) for all ages and abilities.
 - ❖ Dates: December 7-10, 2021
 - ❖ Registration fee: \$625.00 prior to 10/15 (*Juliet Marsala has volunteered to attend this meeting in person which will allow additional conversations with key Pennsylvania attendees to advance Supported Employment service needs
 - ❖ Location: Baltimore, Maryland
- **DISCUSSION ON RECRUITMENT AND WAYS TO EFFECTIVELY TRACK THE NUMBER OF INDIVIDUALS WHO IDENTIFY AS A PERSON WITH A DISABILITY OR A LIVED EXPERIENCE TO ENSURE THAT THE COUNCIL ALWAYS MAINTAINS A MAJORITY REPRESENTATION WHILE REMAINING DILIGENT TO THE SENSITIVE NATURE SURROUNDING THIS INQUIRY**
 - Current Openings on the Council:
 - ❖ **State Workforce Development Board**
 - ❖ **Young Adult**
 - ❖ ***CAP – Steve Pennington has resigned and is recommending Andrew Pennington, CAP Director of Communications and Outreach, as his replacement on the Council. Steve is requesting that Andrew’s nomination be forwarded to the Governor’s office since CAP is a mandatory***

member of the SRC. Steve will forward his resume in the next two weeks.

- The following is a list of categories that will be open in July 2022, the member whose term will be ending and the geographical region they live:

- ❖ **Business/Industry/Labor – Susan Soderberg: Lancaster County (Central)**
- ❖ **Cognitive Disabilities – Passle Helminski: Erie County (Western)**
- ❖ **Intellectual Disabilities – Deb Arcoleo: Lancaster County (Central)**
- ❖ **IDEA Parent Training & Info. Center Representative – Cindy Duch: Allegheny County (Western)**
- ❖ **Rehabilitation Counselor – Juliet Marsala: Philadelphia County (Eastern)**

- **DISCUSSION OF UCP’S LEGAL TEAM’S RESPONSE TO THE QUESTIONS PRESENTED IN REGARDS TO THE PaRC COMMITTEE’S OBLIGATION TO FOLLOW THE SUNSHINE ACT**
 - Please refer to the attached email response
- **PASSLE HELMINSKI’S UPDATE ON THE NEED FOR VOLUNTEERS TO READ THE MISSION STATEMENT AT THE BEGINNING OF FULL COUNCIL MEETINGS**

9:55 AM **SCHEDULE NEXT MEETING**

10:00 AM **ADJOURN**