## Social Media/Outreach Committee Meeting Wednesday, April 6, 2022 9:30 AM – 10:30 AM <u>Agenda</u>

- 9:30 AM Members connect to Zoom / Convene Meeting
- 9:35 AM Additions to the Agenda
- 9:40 AM Approval of Today's Agenda & Past Minutes
- 9:45 AM Discussion and Possible Action Items:
  - Discussion for Committee Chair and Vice-Chair nominations
  - Review and Approval of Committee Goals and Budget for Fiscal Year 2022-2023
  - Review of the PaRC Social Media Guidelines Document
  - Discussion regarding a PaRC <u>LinkedIn Page</u> to potentially be created once the new site is deployed
    - Must be created from a Personal Profile (Account)
    - Page Type:
      - Small business
      - Medium to large business
      - Showcase page
      - Educational institution (high school or university/college)
    - Must have right to act on behalf of company
    - Review <u>Best Practices</u> and <u>Info to complete Organization's</u> <u>Page</u>
      - Tagline, Description with vision, mission, values, etc.
      - Add website, logo, background image, other info
  - Discussion regarding an update to the PaRC videos that would increase online presence

10:30 AM Adjourn

Next Meeting is scheduled for Wednesday, May 4, 2022 from 9:30 AM to 10:30 AM The Pennsylvania Rehabilitation Council will conduct the following Committee meetings via Zoom: Social Media / Outreach: 3/2/2022 and 4/6/2022, 9:30 to 10:30 AM, CareerLink/WIOA: 4/12/2022, 10:00 AM to 11:00 AM, Transition and Education: 4/14/2022 2:00 PM to 3:00 PM. All members of the public are welcome to join any meeting by Zoom or to reserve in person attendance at the UCP/PaRC business office at 55 Utley Dr. Camp Hill, PA 17011, please contact PaRC staff at parc@parehabilitationcouncil.org or at 717-975-2004 at least three days before the meeting taking place. In person meeting is subject to change upon any new COVID-19 recommendations. Masks, social distancing, and other safety measures will be followed. Additional accommodations are available upon a timely request. Anyone who would like to make Public Comment prior to the meeting may submit comments to parc@parehabilitationcouncil.org or at (717) 975-2004.