

Date: 01/12/2022

OVR, Erie BVRS Citizen Actions Committee

AGENDA Erie District Office

1. 9:00 – 9:05
 - a. Call to Order
 - b. Roll Call
 - i. CAC Members Present: Passle Helminski; Michael Fiorelli; Jill Hrinda-Patten; Andrew Pennington
 - ii. CAC Members Absent: None
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - c. Guest Recognition:
 - i. None
 - d. Approval of previous meeting minutes = motion, 2nd, voted, passed.

2. 9:05 – 9:55 District Administrator’s Report
 - a. Previous Action Items:
 - i. **ACTION ITEM:** Send Erie DO staff meeting dates so CAP can present. Include CAC as well
 1. **Complete** = emailed Andrew 1/12/2022 for dates (3rd Wednesday of the month). Replied March 16 works.
 - ii. **ACTION ITEM:** Jack will ask each VRC for 1-2 customer names as possible CAC members.
 1. **Completed** = 1/12/2022 email to staff requesting names (past or present). Will bring names to next CAC meeting for discussion.

b. Erie BVRS Numbers as of Wednesday, January 12, 2022 (reported last meeting: Nov 01, 2021)

i. Total for Erie BVRS DO = 9527 (9,356) customers.

1. Adult = 2290 (2,268)

a. Pre-App = 2 () = we have increased staff assisted

b. 06 = 26 ()

c. 00 – 39 = 2222 (1,786)

d. Inactive, Service Interrupted, Post Employment = 39 (37)

2. Pre-ETS = 7,237 (7,088)

c. Adult

i. Goals as of 01/06/2022 = 280 / 546 = 51% (last meeting = 195 / 546 = 36%)

1. Dec 31, 2021 = 50% point

d. Youth

i. Youth Ambassador (OVR & PDE)

1. Paid Work Exp. IU is the provider. I will be reaching out regarding IU interest.

ii. Project SEARCH

1. Parent Night

a. AHN Saint Vincent = 1/18/22

b. UPMC HAMOT = 1/19/22

e. Staffing

i. 3 vacant positions: 2 VRC and 1 Clerical Typist 3

1. TWOC = CT3

f. Workforce

i. Northwest

1. New PFP/Workforce Director = Dr. Lisa Miller

a. ADA walkthrough have been completed in Erie and Oil Region C.L.

- i. Rob Hodapp (CO), Jennifer Divins (BSR), Tom Wellington or Tim McNamara. (BSC)

2. New NW CareerLink Operator = Ms. Elizabeth Wilson

a. Connected with Rob Hodapp regarding ADA workstations.

- i. Obtaining last items (DRAGON) for the updated ADA workstations.

ii. West Central

1. No update

3. 9:55-9:55 = Old Business = No Update

4. 9:55 – 10:00 = New Business

a. March 16, 2022, rescheduled CAC meeting.

b. **ACTION ITEM:** Schedule Wednesday, March 16, 2022, staff meeting for CAP presentation

- i. Include PaRC (Passle), CRI/CIL (Mike), VFI/CIL (invite)

c. **ACTION ITEM:** Invite VFI to CAC as when staff left VFI did not replace.

d. **ACTION ITEM:** Find Employer to join CAC. Email Business Service staff for good employers to reach out to.

e. OVR: CalU; Clarion; Edinboro (SSHE) University are merging. Each will be a branch. Closer to finalize we will follow up to update Business Folder so Authorizations can be maintained.

f. Review names of customers interested in joining CAC.

- i. **ACTION ITEM:** Bring names to next meeting.

5. 10:00 – 10:00 = Other / Member Updates
 - a. CRI: Still closed to public. Still involved on Network of CIL/Statewide Action Group.
 - b. CRI: Developing a Spinal Cord/Wheelchair peer support Group.
 - i. **ACTION ITEM:** Email VRC if have anyone interested in being part of this group.
 - c. Mission Empower: hiring 3 new positions: Advocate; Outreach; Employment Connector
 - i. **ACTION ITEM:** Email VRC if have any customer interested in applying.
 - d. Mission Empower: Have U-Tube page
 - e. PaRc/Passle: Passle’s term will be ending July 13, 2022. Andrew Pennington (CAP) will be joining PaRc July 13, 2022.
 - f. CAP: OHSa ETA on COVID vaccine and effect on providers, customers, and service
 - i. Jack: Providers are keeping up updated as to how they are moving forward.
 - ii. Jack: OVR Central Office is aware and working with L&I and Legal and will follow up regarding any updates or needed information.

6. 10:00 = Adjournment
 - a. Next meeting Monday, 03/16/2022 from 9-10 a.m.
 - i. TEAMS invite will be developed and set out.
 - ii. Call In: 1-267-332-8737 / ID 886925450#

7. **ACTION ITEMS:**

- a. **ACTION ITEM:** Schedule Wednesday, March 16, 2022, staff meeting for CAP presentation
 - i. Include PaRC (Passle), CRI/CIL (Mike), VFI/CIL (invite)
- b. **ACTION ITEM:** Invite VFI to CAC as when staff left VFI did not replace.
- c. **ACTION ITEM:** Find Employer to join CAC. Email Business Service staff for good employers to reach out to.
- d. **ACTION ITEM:** Email VRC if have anyone interested in being part of CRI spinal cord/wheelchair peer support group.
- e. **ACTION ITEM:** Email VRC if have any customer interested in applying for Mission Empower 3 open positions (Advocate; Outreach; Employment Connector). Some duties are out of home.
- f. **ACTION ITEM:** When staff reply with customers interested in joining CAC, will bring the names to the March meeting to review and discuss.