

Date: 03/16/2022

OVR: Erie BVRS District Office: Citizen Actions Committee: AGENDA

1. 9:00 – 9:05
 - a. Call to Order
 - b. Roll Call
 - i. CAC Members Present: Passle Helminski; Michael Fiorelli; Jill Hrinda-Patten; Andrew Pennington; Amy Cichocki
 - ii. CAC Members Absent: None
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - c. Guest Recognition:
 - i. None
 - d. Approval of previous meeting minutes = motion, 2nd, voted, passed.

2. 9:05 – 9:55 District Administrator’s Report
 - a. Previous Action Items:
 - i. **ACTION ITEM:** Schedule Wednesday, March 16, 2022, staff meeting for CAP presentation = **COMPLETE**
 - ii. **ACTION ITEM:** Invite VFI to CAC as when staff left VFI did not replace. = **COMPLETE**
 - iii. **ACTION ITEM:** Find Employer to join CAC. Email Business Service staff for good employers to reach out to. = **IN PROCESS**
 - iv. **ACTION ITEM:** Email VRC if have anyone interested in being part of CRI spinal cord/wheelchair peer support group. = **IN PROCESS**
 - v. **ACTION ITEM:** Email VRC if have any customer interested in applying for Mission Empower 3 open positions (Advocate; Outreach; Employment Connector). Some duties are out of home. = **COMPLETE**
 - vi. **ACTION ITEM:** When staff reply with customers interested in joining CAC, will bring the names to the March meeting to review and discuss. = **COMPLETE**

b. Erie BVRS Numbers as of Wednesday, January 12, 2022 (reported last meeting: Nov 01, 2021)

i. Total for Erie BVRS DO = 9651 (9527) customers.

1. Adult = 2453 (2290)

a. Pre-App = 3 (2) = we have increased staff assisted

b. 06 = 24 (26)

c. 00 – 39 = 1754 (2222)

d. Inactive, Service Interrupted, Post Employment = 184 (39)

2. Pre-ETS = 7,198 (7237)

c. Adult

i. Goals as of 01/06/2022 = $361 / 546 = 66\%$ (last meeting = $280 / 546 = 51\%$

1. March 31, 2021 = 75% point

2. Statewide = $3557 / 5414 = 66\%$

d. Youth

i. Youth Ambassador (OVR & PDE)

1. Paid Work Exp. IU is the provider. I will be reaching out regarding IU interest.

a. IU4 (Grove City) = meeting 3/21/22

b. IU5 (Edinboro) = Not this year. Revisit Next year

c. IU6 (Clarion) = Yes. Meeting 3/23 to begin developing agreement

e. Staffing

i. 3 positions: 2 VRC and 1 Clerical Typist 3

1. TWOC = CT3

f. Workforce

i. Northwest

1. Accessible Computer stations. = Received Grant to make 9 stations. Increase accessibility and use for job seekers with disabilities.
 - a. 2 – Erie CareerLink = Erie County
 - b. 1 – Oil Region CareerLink = Venango County
 - c. 2 – CRI/CIL = Erie & Warren Counties
 - d. 2 – VFI/CIL = Erie & Venango Counties
 - e. 1 – Arc of Crawford County = Crawford County
 - f. 1 – Forest County Community Building
2. Job Skill / Matrix
 - a. New L&I service provided within the CareerLinks to give job seekers ability to do free online training and obtain digital certificates. Help build skills and resume. I have shared with OVR C.O. and they are evaluating.

ii. West Central

1. No update given
2. Forgot to inform CAC= ADA walkthrough scheduled by OVR C.O. are being scheduled.

3. 9:55-9:55 = Old Business = No Update

4. 9:55 – 10:00 = New Business

- a. Left CAC meeting to attend OVR/Erie BVRS DO Staff meeting. Each CAC member spoke about their agency (PaRC; CAP; CIL; CIL; Advocate). CAC Chair also spoke about CAC.

5. 10:00 – 10:00 = Other / Member Updates = No Updates

6. 10:00 = Adjournment

- a. Next meeting Monday, 05/09/2022 from 9-10 a.m.
 - i. TEAMS invite will be developed and set out.
 - ii. Call In: 1-267-332-8737 / ID 749494195#

7. **ACTION ITEMS:**

- a. **ACTION ITEM:** Find Employer to join CAC. Email Business Service staff for good employers to reach out to. = **EMAILED OFFICE BUSINESS SERVICE TEAM TO INQUIRE ON 3/17/22.**
- b. **ACTION ITEM:** Email VRC if have anyone interested in being part of CRI spinal cord/wheelchair peer support group. = **COMPLETE VIA EMAIL TO STAFF ON 3/17/22**