

Meeting Wise Agenda

Washington BVRS CAC MEETING AGENDA

May 11, 2022 8:30 AM – 9:30 AM

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TOPIC: Quarterly CAC Meeting

Attendees: Kendra Casella, Darla Openbrier, Ed Polito, Sheila Gombita, Megan Van Fossan, Ed Pahula

Not Present: Andrew Pennington, Ester Barnes

Facilitator: Megan Van Fossan

Secretary: Kendra Casella

TO PREPARE FOR THIS MEETING, PLEASE:

- Read this agenda
- Come with ideas to improve services to customers

Schedule [60 minutes]

TIME	MINUTES	ACTIVITY
8:30 AM	2 Minutes	Welcome/ Call to Order Motion by Sheila Gombita to call the meeting to order at 8:32 AM. Motion seconded by Kendra Casella. Motion carried.
		Approval of Meeting Minutes <ul style="list-style-type: none">•
		Review next steps from our previous meeting <ul style="list-style-type: none">• N/A for this meeting
8:32 AM		OBJECTIVE 1 - Regular Agenda Items <ul style="list-style-type: none">• Personnel: Danielle D. is still covering the District Administrator position in another office, so John Miller has moved to the Washington Office in a Supervisor position to the Pittsburgh office to take another position<ol style="list-style-type: none">1. Open Positions: ID Autism Caseload Counselor; Business Services Rep; LOFA, Clerical Assistant2. Caseload consolidation has occurred for existing counselors

		<ul style="list-style-type: none"> ● Office Update: District office is now open to the public. Some staff are still working remotely 2 days a week. ● Rehab Goal: 63% as of right now. Should be at about 85% at this point. ● Fiscal: Fiscal is currently being covered by OT out of the office. OVR is in a good place financially. ● Order of Selection Waiting List: Caseloads have increased. The waiting list ended 7/1/2021 for MD; As of 9/9/2021, clients of SD (Significantly Disabled) were taken off the list. There is still an order of selection, but one person on the waiting list as of yesterday.
9:00		<p><u>OBJECTIVE 2 - New Business</u></p> <ul style="list-style-type: none"> ● Counselors are doing more outreach and starting to get back out into the community to increase referrals ● Attending Job Fairs, including one on Friday May 13 at Penn Commercial ● Lots of training for counselors and Ed Polito is leading the training
9:07 AM		<p><u>OBJECTIVE 3 - Open Discussion</u></p> <ul style="list-style-type: none"> ● Fiscal Year End Meeting on May 18th to discuss process for fiscal year end authorizations <p><u>NOTES:</u></p>
9:13 AM	1 minute	<p>Adjournment/ Next Meeting</p> <ul style="list-style-type: none"> ● The next meeting will be held on August 15, 2022 at 8:30 AM ● Motion to adjourn the meeting at 9:13 AM by Kendra Casella and seconded by Ed Pahula.