

## Meeting Wise Agenda

### Washington BVRS CAC MEETING AGENDA

Monday October 28, 2019 9:00AM - 10:00AM  
Washington District OVR Office

**TOPIC: Quarterly CAC Meeting**

**Attendees:** Darla Openbrier, Ed Pahula, Ester Barnes, Megan VanFossan, Kate, Ken Evans  
**Not Present:** Sheila Gombita, Ed Polito  
**Facilitator:** Megan Van Fossan  
**Secretary:** Kendra Casella

**TO PREPARE FOR THIS MEETING, PLEASE:**

- Read this agenda
- Come with ideas to improve services to customers

**Schedule** [60 minutes]

TIME	MINUTES	ACTIVITY
9:00AM	2 Minutes	Welcome/ Call to Order
		Approval of Meeting Minutes <ul style="list-style-type: none"> <li>• <a href="#">Approval of Minutes from April 26, 2019.</a></li> <li>• <a href="#">Motion to approve minutes by Ed Pahula and seconded by Kate.</a></li> </ul>
		Review next steps from our previous meeting <ul style="list-style-type: none"> <li>• <a href="#">N/A for this meeting</a></li> </ul>
9:02 AM	20 minutes	<p><b><u>OBJECTIVE 1 - Regular Agenda Items</u></b></p> <p><b><u>NOTES:</u></b></p> <ol style="list-style-type: none"> <li><b>1. Personnel:</b> <ul style="list-style-type: none"> <li>• Acting Director is Stephanie Perry</li> <li>• New Executive Director Shanon Austin</li> <li>• Danielle Dawagello is a new supervisor</li> <li>• 3 Open Counselors positions (2 in Washington and 1 in Fayette)</li> <li>• Zach Dengler has resigned</li> <li>• Susan Bosetti has retired</li> </ul> </li> <li><b>2. Rehab Goal:</b> Washington Office Goal was cut by 20% from 388 to 311. Currently at 24% of the goal</li> <li><b>3. Fiscal:</b></li> </ol>

9:15	20 minutes	<p><b><u>OBJECTIVE 2 - New Business</u></b></p> <p><b><u>NOTES: Current Breakdown of clients:</u></b></p> <ul style="list-style-type: none"> <li>● 1,1501 clients at the Washington Office</li> <li>● 1,158 in plan status</li> <li>● 157 clients waiting for services</li> <li>● 71 in referral status</li> <li>● 19 in Pre-Application Status</li> <li>● 57 in application status</li> <li>● 39 CBWA (Trial work experiences)</li> </ul>
9:35AM	15 minutes	<p><b><u>OBJECTIVE 3 - Open Discussion</u></b></p> <p><b><u>NOTES:</u></b> CAC discussed ways to get the attention of local and state stakeholders to look at the people who are not being served due to the Order of Selection that went into effect 7-1-19.</p>
9:50	2 minutes	<p><b><u>OBJECTIVE 4- Next Steps for Next Meeting</u></b></p>
9:52 AM	1 minute	<p><b>Adjournment/ Next Meeting</b></p> <ul style="list-style-type: none"> <li>● The next meeting will be held on Monday February 3, 2020 at 9:00AM</li> <li>● Motion to adjourn the meeting at 9:42 AM by Ken Evans and seconded by Kate.</li> </ul>