

Date: 09/12/2022

OVR: Erie BVRS District Office: Citizen Actions Committee: AGENDA

1. 9:00 – 9:05
 - a. Call to Order
 - b. Roll Call: (Passle Helminski; Andrew Pennington; Kendal Reynolds; Michael Fiorelli; Jill Hrinda-Patten; Amy Cichocki)
 - i. CAC Members Present: Passle Helminski; Andrew Pennington; Kendal Reynolds; Amy Cichocki
 - ii. CAC Members Absent: Michael Fiorelli; Jill Hrinda-Patten
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - c. Guest Recognition:
 - i. James Whitonis
 - d. Approval of previous meeting minutes = motion, 2nd, voted, passed.

2. 9:05 – 9:55 District Administrator’s Report
 - a. Previous Action Items: None
 - b. Erie BVRS Numbers as of Thursday September 12, 2022 (reported last meeting: July 11, 2022)
 - i. Total for Erie BVRS DO = customers.
 1. Adult = 2271 (2308) = average caseload size is 99 = goal 120
 - a. Pre-App = Removed (5) = No longer Reporting
 - b. Referrals = 211 (211)
 - c. 06 = 34 (31) = Trial Work Experience
 - d. 00 – 39 = 2271 (2308) = Active Status
 - e. Service Interrupted = 14 (17)
 - f. Post-Employment = 2 (3)
 2. Pre-ETS / AC Active = 3258 (3216)

c. Adult

- i. PY 21-22 Goals $532/546 = 97.44\%$ / Statewide = $5203/55414 = 96.10\%$
- ii. PY 22-23 Goals $84/498 = 16.87\%$ / $826/5628 = 14.68\%$ (2 months is 16.67%)
- iii. Update on Agency goal to reconnect with providers and increase referrals
 1. Update on current activities
 - a. VFI = to begin Oct 2022. Kick-off event scheduled 9/28/22 12:30-2. Erie location will have two full days a week and Seneca location will have one day a week. OVR staff will be present meeting with customers there and participating in activities. Harrisburg BWPO representative, Michael White, is planning on attending.
 - b. CRI = to begin Oct 2022. Erie once a week and Warren/Hermitage twice a month. OVR staff will be present meeting with customers there and participating in activities.
 - c. Both locations will have CareerLink presence as needed to participate in activities and then to scheduled CareerLink activities. VFI will have a perinate ADA workstation present and CRI will have a mobile ADA system brought in when Mobile Services are present with their own MiFi
 - d. Erie Silent Club / HOH Event. On Sat 9/24 at 4 PM OVR and ODHH staff will go to the Erie Silent Club to talk to Deaf and HOH about OVR and ODHH. Interpreters and CART are being scheduled.
 2. Any other ideas please let me know.
- iv. Non-outreach activity
 1. UAA – Uniquely Abled Academy Update. First in the state in Crawford County. Next Year add Erie County.
 2. TPI update. Erie DO filled 9 slots for employment opportunities.
 - a. Kendal stated the next round is coming for additional opportunities.
 3. OVR's Order of Selection removal reviewed/discussed

d. Youth

1. Project SEARCH Hamot and Saint Vincent Update
2. Project SEARCH discussion in Crawford, Mercer, and Warren update
3. CVS summer work was reviewed. 4 locations
4. MyWork summer work was reviewed. 5 locations
5. McLane Church Update

e. Staffing

i. 6 positions:

1. 1 Clerical Assistant 2 = Needs a Request to Fill
2. 1 VRC = Interviews completed today and request will be made
3. 2 VRC not filled (2 retire) = Needs a Request to Fill
4. 1 Early Reach Coord (ERC) = Needs a Request to Fill
5. 1 Additional ERC = I feel I need a 3rd. Needs a Request to Fill

f. Workforce

- i. Northwest = UAA partnership, ADA Workstation, and CIL presence update
- ii. West Central = CIL presence update

3. 9:55-9:55 = Old Business = No Update

4. 9:55 – 10:00 = New Business = No Update

5. 10:00 – 10:00 = Other/ Member Updates

- a. Andrew Pennington has been named the Deputy Director of CAP. Still be involved and set to begin 10/1/2022
- b. Andrew Pennington asked James Whitonis to have statewide DA discuss on CAC. Would be good for DA/ADA meeting agenda. Jack and James will update OVR Central office
 - i. **ACTION ITEM: Jack and James will update OVR Central Office on the need to have a CAC discussion at an OVR Executive Director Meeting.**

6. 10:00 = Adjournment

a. Next meeting Monday, 11/14/2022 from 9:30-10:30 a.m.

i. Standing TEAMS invite is used.

1. Call In: 1-267-332-8737 / ID 749494195#

7. **ACTION ITEMS:**

a. **Jack and James will update OVR Central Office on the need to have a CAC discussion at an OVR Executive Director Meeting.**