



# Pennsylvania Rehabilitation Council (PaRC)

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## OVR Policy & State Plan / Customer Satisfaction Committee Minutes for October 25, 2022

### Members Present (P)

### Not Present (NP)

William Del Toro Vargas (NP) Michelle Paonessa (P)  
Robert Wallington (P) Julia Grant Barol (P)  
Lynn Heitz (P)

Paul Fogle (NP)  
Susan Tomasic (NP)

**Office of Vocational Rehabilitation (OVR) Staff Present:** James Whitonis

**Project Staff Present:** Chris Todd

**Interpreters Present:** Sharon Costa

### CALL TO ORDER

This meeting was conducted through Zoom. Ms. Lynn Heitz called the meeting to order at 2:00 PM.

### ADDITIONS TO THE AGENDA

There were no additions.

### APPROVAL OF THE AGENDA AND PAST MINUTES

***MOTION was made by Mr. Rob Wallington to approve today's agenda. Ms. Julia Barol seconded the motion. All were in favor.***

***MOTION was made by Mr. Rob Wallington to approve past meeting minutes. Ms. Julia Barol seconded the motion. All were in favor.***

### DISCUSSION AND POSSIBLE ACTION ITEMS:

#### OVR Updates

- Mr. James Whitonis reported that Driving and Vehicle Services workgroup has completed an initial draft of the policy, anticipates holding public comment in

December or January, and hopes to present the policy to the Council in February 2023. Audiological Services workgroup is in process but is in the early stages of developing direction for this new policy. Financial Needs Test (FNT) initial draft of policy has been completed, timeline for next steps is being developed, and hopes to present for approval in mid-2023.

- Ms. Lynn Heitz stated that she has replaced a former member as PaRC representative on the FNT workgroup and requested a draft be provided to her for review.

**Discussion and Review of Citizen Advisory Committees (CAC) Training Manual**  
**Review and Revisions to the assigned sections of the CAC Handbook**  
**Discussion and review of the additional sections of the CAC Training Manual**  
**Discussion of ownership of the CAC Training Manual**

- Members stated that they have reviewed and provided their recommendations for revisions / corrections during the previous meeting and to PaRC staff. Members discussed the importance of services being inclusive for OVR participants at all levels including students and parents of students who are of a younger age group. Requested staff provide the revised draft of the Citizen Advisory Committees (CAC) Training Manual to the Executive Committee for review.
- Members discussed concerns regarding Unemployment Compensation, accessibility concerns at CareerLink locations, and impact that may have on people with disabilities.

***MOTION was made by Mr. Rob Wallington to provide revised draft of the Citizen Advisory Committees (CAC) Training Manual to Full Council. Ms. Julia Barol seconded the motion. All were in favor.***

**Public Comment (three minutes per attendee)**

- There was no public comment.

**Schedule next Committee meeting**

- Ms. Lynn Heitz requested staff poll for the next meeting for November 21, 2022, from 2:00 PM to 3:00 PM.

**Adjourn**

***MOTION was made by Mr. Rob Wallington to adjourn. Ms. Julia Barol seconded the motion. The meeting was adjourned.***