



# Pennsylvania Rehabilitation Council (PaRC)

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## **Governance Committee Meeting Thursday, November 17, 2022 2:00 PM – 3:00 PM**

### **Agenda**

2:00 PM Members connect to Zoom / Convene Meeting

2:05 PM Additions to the Agenda  
Approval of Today's Agenda and past meeting minutes

2:10 PM Agenda Items:

- **Schedule upcoming Committee Meetings**
  - **Schedule next meeting for Thursday, January 19, 2023?**
  - **Next Full Council meeting is February 15, 2023**
- **Discussion / Review of New Member Orientation and SRC Member Training**
  - **Schedule / Planning for Orientation with New Members**
  - **Review Revised PowerPoint Presentation for Orientation**
  - **Review and Discussion of SRC Training Modules**
    - <https://catalog.ii-training.org/product?catalog=1635282032uTjPR>
    - Click on login to enroll
    - Click on create account
    - Will require you to select username (which is usually e-mail address)
    - Then require you to create password
    - There are 4 modules
    - Can exit and then start again – application remembers where you left off

- Should be able to get document that shows you completed modules
- **Review / Discussion of New Applicants for Membership**
  - **Applications, Resume, Letters were Attached**
- **Committee Review of Revisions to PaRC By-Laws**
  - **Review of draft revisions were previously confirmed by members up to Article IX, Section V**
- **Committee Review of a draft letter for notification of lack of attendance for Council members**
  - **Staff added member requested administrative updates**
- **Continue Discussion / Review and Revision of PaRC Member Handbook, Policies, and Procedures**
  - **All changes based on member discussion from previous meetings are highlighted in yellow**
  - **Discussion on current hourly rate for Attendant/Driver/Reader expenses**
  - **Members requested further discussion on Recruitment Policy during the previous meeting**

3:00 PM    Adjourn

All members of the public are welcome to join any meeting by Zoom or to reserve in person attendance at the UCP/PaRC business office at 55 Utley Dr. Camp Hill, PA 17011, please contact PaRC staff at [parc@parehabilitationcouncil.org](mailto:parc@parehabilitationcouncil.org) or at 717-975-2004 at least three days before the meeting taking place. In person meeting is subject to change upon any new COVID-19 recommendations. Masks, social distancing, and other safety measures may be followed. Additional accommodations are available upon a timely request. Anyone who would like to make Public Comment prior to the meeting may submit comments to [parc@parehabilitationcouncil.org](mailto:parc@parehabilitationcouncil.org) or at (717) 975-2004.