

CAC Minutes

Date: August 9, 2022

Time: 1:00pm

Meeting Held: Virtual- MS Teams

In Attendance: Stacey Collins- OVR Supervisor, Ashley Wilson- OVR Supervisor, Julaine Roth- OVR Clerical, Andrew Pennington- Client Assistance Program, Stefani Eichelberger- Community Skills Program, Eric Orr- York CILO, Jaritza Nguyen- York CILO, Traci Stauffer-W. York School District, Katrina Stern- DEC, Jaclyn Nagle- DEC

Staff Updates

- Vacancies:
 - 2 Clerical Assistants
 - 1 Employment Facilitator
 - Job Offer for this position waiting for HR
 - 1 Social Worker
 - 8 VRC positions. New hire Katina is starting in September
 - 1 ERC position with 6 interviews lined up.
 - 1 Supervisor Position

York DO Goal Updates

- Last year's goal was 483 and York DO surpassed that and had 515
- Statewide placement 5245 at 97%
- New year goals are to place 467 in competitive employment and 1196 for pre-employment transition services.
 - Andrew questioned why goal reduced, it suspected because we have 8 vacancies which is one of the largest vacancies. Are we seeing an increased applicants since we opened up to more individuals with different types of master's degrees?
 - It was asked to please pass the word around that there are multiple openings throughout Pennsylvania.
 - Stacey to get requirements and background for opening and share in meeting minutes.

My Work Initiative

- Recap: York DO offered the "My Work Initiative" program this summer being offered with the Community Partner: Youth Advocate Program (YAP) & The ARC. My Work Initiative Provide high school students with disabilities a paid work experiences in the local community and it is a 6–8-week program. Students placed in:

- **York County**
 - York City Parks, Camp Counselor Aide
 - YMCA Camp Spirit, Camp Counselor Aide
 - York Fresh Food Farm, Helper
- **Lancaster County**
 - Lancaster City Parks, Landscaping helper/ laborer
- **Adams County**
 - Gettysburg Recreation Department, Landscaping helper/ laborer

Professional Connection Experience

- York DO provided Professional Connection Experience for students this Summer in partnership with Provided by UDS- Lancaster and this year with York City School District
 - 45 students between both programs participated
 - RECAP- program provides high school students with a disability an opportunity to learn important work skills and connect them to jobs in the community.
 - Students worked on Vision boards,
 - Tour local Barber school in York
 - Tour Aerotek company that hire individuals to work at local school cafeterias
 - Experienced just ended Aug. 4th.
 - + Feedback provided to OVR of the program- Extend Program

State Employment Internship Program (SEIP)

- York DO participated in the State Employment Internship Program (SEIP)- in partner with the PA Office of Administration (OA)
 - **Recap- State Employment Internship Program-** opportunity for college students with a disability to receive hands-on experience in state/ government workforce
 - Qualifications for the internship individual- Must be 18 and OVR eligible, currently attend an accredited degree program with at least one semester of college credits completed and enrolled full-time for the 2022 summer trimester or 2022 fall semester
 - Paid Internship- internship the student is hired fulltime (37.5 hrs)
 - York DO currently has an intern Quinten Redelberger
 - 10 weeks internship: started June 7th- last day August 12th
 - Currently attending HACC for Architecture

CAC's Inquires to York OVR:

Send brochure to Jaclyn Nagle she is volunteering to talk to people.
Traci inquired about the brochure that we have.

York DO needs reach out to Reading DO to find how they are reaching out to have more members.

Suggestion- identify customers to participate in CAC- Supervisors will speak with their VRCs to identify customers that would be a good candidate to participate in CAC.

Discuss & identify who is willing to speak with identified OVR customers about CAC openings?

Andrew asked about wait time for a customer in need of supported employment services. Andrew indicated that people hearing of providers returning referrals. Stacey indicated that in Adams County it can be up to 12 weeks. Stacey will get the information about the wait times and send email with that information if it's available.

Stefani said they are not actively recruiting Staff to fill positions.

We are a small agency, Covid made things change and

Jaclyn is having the same concerns and indicated that the candidate pool is limited.

Stephani, Brain Injury services, Stephani will email pamphlet to Stacey.

Impending CAC Plans

Next CAC meeting, Tuesday, November 8th - Do we want this meeting to be in-person at York DO or continue CAC meetings virtually?

Next meeting on November 8, 2022, at 1:00