

## Meeting Wise Agenda

### Washington BVRS CAC MEETING AGENDA

November 18, 2022 8:30 AM – 9:30 AM

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**TOPIC: Quarterly CAC Meeting**

**Attendees:** Kendra Casella, Darla Openbrier, Ed Polito, Megan Van Fossan, Ed Pahula, Andrew Pennington, James Whitonis, Sheila Gombita

**Not Present: Ester Barnes**

**Facilitator:** Megan Van Fossan

**Secretary:** Kendra Casella

**TO PREPARE FOR THIS MEETING, PLEASE:**

- Read this agenda
- Come with ideas to improve services to customers

**Schedule** [60 minutes]

| TIME    | MINUTES   | ACTIVITY   |
|---------|-----------|--|
| 8:30 AM | 2 Minutes | Welcome/ Call to Order<br>Motion by Andrew Pennington to call the meeting to order at 8:01 AM. Motion seconded by Ed Pahula. Motion carried.   |
|         |           | Approval of Meeting Minutes <ul style="list-style-type: none"> <li>•</li> </ul>  |
|         |           | Review next steps from our previous meeting <ul style="list-style-type: none"> <li>• <a href="#">N/A for this meeting</a></li> </ul>   |
| 8:32 AM |           | <p><b>OBJECTIVE 1 - Regular Agenda Items</b></p> <ul style="list-style-type: none"> <li>• <b>Personnel:</b> <ol style="list-style-type: none"> <li>1. <b>Open Positions:</b> <ol style="list-style-type: none"> <li>1. New Business Services</li> <li>2. New Clerical Staff</li> <li>3. New Fiscal Staff-Lori</li> <li>4. 3 Counselors positions opened-8 current counselors total-Compliment should be 12-14</li> </ol> </li> </ol> </li> </ul> |

|  |          |   |
|--|----------|---|
|  |          | <p>5. Terri Michael, Supervisor, Retired in September</p> <ul style="list-style-type: none"> <li>● <b>Rehab Goal:</b> Ended the fiscal year with 20.2% for the Rehab Goal, a little behind where it should be (Between 30-40%)</li> <li>● <b>Fiscal:</b> Lots of funding available for services</li> <li>● <b>Order of Selection Waiting List:</b> No waiting lists at all</li> <li>● <b>Summer Programs:</b> Finished up well and hope to have the My Work in all 3 counties.</li> <li>● <b>Office:</b> Hybrid schedules 2 days Telework and 3 days in the office</li> </ul> |
|  |          | <p><b><u>OBJECTIVE 2 - New Business</u></b></p> <ul style="list-style-type: none"> <li>● Meeting at the Washington District Office with providers for new and redesigned services for Pre-ETS</li> <li>● Job Fairs at CareerLink-OVR participated</li> <li>● Re-entry Conferences- OVR Participated</li> <li>● Youth Ambassador Program-Reaching out to IU1 about the program</li> <li>● Rapid Engagement: Working on trying to work this part out- 60 days from when the application has been started</li> <li>● New Program: WEXA-Work Experiences for Adults</li> </ul>    |
|  |          | <p><b><u>OBJECTIVE 3 - Open Discussion</u></b></p> <ul style="list-style-type: none"> <li>● <b>Updated Financial Needs Test</b>-Post-secondary has seen the most change...more students qualified for more funding this year; Also the home modifications have allowed more clients to benefit from the higher income limit</li> </ul> <p><b><u>NOTES:</u></b></p>  |
|  | 1 minute | <p><b>Adjournment/ Next Meeting</b></p> <ul style="list-style-type: none"> <li>● The next meeting will be held on Wednesday, February 15, 2023 at 8:30 AM</li> <li>● Motion to adjourn the meeting at 8:59 AM by Ed Polito and seconded by Kendra Casella.</li> </ul>   |