

CAC Minutes

Date: November 8, 2022

Time: 1:00pm

Meeting Held: Virtual- MS Teams

In Attendance: Stacey Collins- OVR Supervisor, Ashley Wilson- OVR Supervisor, Julaine Roth- OVR Clerical, Andrew Pennington- Client Assistance Program, , Eric Orr- York CILO, Traci Stauffer, Jaclyn Nagle DEC, Vicki Dettinger, James Whitonis, Stefani Eichelberger- Community Skills Program

Staff Updates

- Vacancies and positions filled:
 - 2 Clerical Assistants
 - 1 Employment Facilitator, filled by Kaylee Young started October 11.
 - 1 ERC Heather Pownall. Starting in December.
 - Of 5 VRC positions 3 VRC positions are filled.
 - New VRC Katina Witherspoon will have York caseload.
 - Grant Waltersdorf will be starting on December 19th, will have York caseload.
 - Taylor King Intern starting in January will have Lancaster caseload.
 - 1 Supervisor Position is still open.
 - Since position qualification has expanded to include other degree areas, the York DO have been able to hold several interviews and has made several offers

The York DO also receive several declines- specifically with applicants that have an educational background and experience OVR wages are non-negotiable therefore, creating hinderance in filling position. Ex. Someone with non-experience comes in with the same wages of someone with extensive experience.

York DO Goal Updates

- 22/23 York DO Goal is: 467
 - As of Nov. 1st we are at 32% of our goal- about 149 successful closures.
 - Our 01 and 02 compliance rate is currently – 94%
 - Our 10- compliance rate is currently – 93%
- York DO Pre-ETS goal: 1196
 - As of Nov. 7th- York DO has met about 63% of goal- about 753 students have received Pre-ETS services.
 - OVR attending IEP meetings, providing the 5 Pre-ETS services
 1. Independent Living Skills
 2. Instruction in Self Advocacy Training
 3. Job Exploration & Counseling
 4. Work place Readiness Training
 5. Counseling in Post-Secondary Training

York DO Updates

- **New changes to OVR's pre-application process**
 - Pre-application is now called a referral form
 - Referral form is 1 page (no more than 5 minutes to complete, which asks basic contact information, indicate your disability and whether or not you are a student)
 - Cust. can apply through Careerlink, over the phone or complete 1 page referral form (attached with meeting minutes)
- **Youth Ambassador**
 - New Youth Recruiting effort with OVR
 - **Position Overview:** YA will work collaboratively with teachers, OVR, Local Education Agencies (LEA) Transition Coordinators, PaTTAN and Bureau of Special Education (BSE) staff to improve the transition of students with disabilities from school to postsecondary education or in an employment outcome.
 - YAs will also participate in local and statewide meetings, assist with program development, assist in the development of youth engaging media and support students with disabilities in their communities.
 - **QUALIFICATIONS:** Must be enrolled in final 2 years of high school and a current OVR customer, Have Excellent human interaction skills to build cooperative working relationships with students as well as agency partners in the provision of services
 - OVR recently hired our 1st YA Will Gruver who is a senior at Clarion-Limestone Area High School in Strattanville, PA
- **Group Services**
 - York DO is providing paid group services in 4 counties
 - **YORK**
 - -York Fresh Food Farms
 - - Keystone Kids Space
 - -York College
 - - Chartwell's at York College
 - -Stauffer's Biscuit
 - -YMCA
 - -YMCA Camp Spirit
 - -York City Parks
 - - Leg UP Farmer's market

- **LANCASTER**
 - -Hershey's Chocolate World
 - -Lancaster City Parks
- **ADAMS**
 - -Gettysburg Recreation Department
 - -Gettysburg College
- **FRANKLIN**
 - Developing a summer MWI

Follow up

- Andrew asked the question how many came off the MSD.
- How long are individuals are waiting supportive employment services. Stacy indicated that we do not have that data. Counselors are informing customers about the wait time.

Solicitation for CAC

- Presented CAC info. to staff to solicit customers to join
 - Received 2 referrals of customers who are interested in joining CAC
 - Will need to obtain releases from customers for Jacklyn Nagle, Director of DEC, to discuss CAC and opening positions within committee.

Updates from Community Providers

- Community Skills Program: Brain and injury program. By the end of this year they will be closing the corporation but the program will continue as Success Rehabilitation based in Quakertown.

Impending CAC Plans

- CAC will continue to meet once a quarter every 2nd Tuesday in the month from 1pm -3pm
- Next CAC meeting February 14th, 2023.
- Discuss 2023 plans for CAC