

Date: 01/09/2023

OVR: Erie BVRS District Office: Citizen Actions Committee: AGENDA

1. Call to Order: 9:30
 - a. CAC Roll Call: (Passle Helminski; Andrew Pennington; Kendal Reynolds; Michael Fiorelli; Jill Hrinda-Patten; Amy Cichocki)
 - i. Members Present: (Passle Helminski;; Kendal Reynolds; Michael Fiorelli; Amy Cichocki
 - ii. Members Absent: Jill Hrinda-Patten; Andrew Pennington
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - b. Guest Recognition:
 - i. None
 - c. Approval of previous meeting minutes = motion, 2nd, voted, passed.
2. District Administrator's Report
 - a. Previous Action Items:
 - i. **Jack will update OVR Regional Manger on the need to have a CAC discussion at an OVR Executive Director Meeting. = DONE on 1:1 with Regional Manger**
 - ii. **Send CRI & VFI information for 2023 regarding OVR/CIL Internship. = Done 12/22/22**
 - iii. **Jack told staff he would reach out to various service providers Administrator. To talk about supported employment service, OVR funding availability, and OVR's need for their expanded services. Jack has not done this yet and is adding this as an action item so to follow up with CAC. = In Progress**
 - iv. **Send list of eligible MA degrees to apply for a VRC to CAC Members = DONE 11/14/2022 email with minutes.**
 1. MA Degrees accepted to apply for a VRC:
 - a. Vocational Rehabilitation
 - b. Mental Health
 - c. Special Education
 - d. Social Work
 - e. Human Services
 - f. Psychology
 - g. Business Administration
 - h. Human Resources
 - i. Public Administration
 - j. or closely related field

- b. Erie BVRS Numbers as of Thursday Jan 6, 2023 (reported last meeting: Nov 8, 2022)
 - i. Total for Erie BVRS DO = customers.
 - 1. Adult = 2632 (2271) = average caseload size is 110 (99) = goal 120
 - a. Referral Submitted & Received / -1 & 00 = 5 (24 new)
 - i. This Program year have received 939 total referrals.
 - b. App Started / 01 = 226 (191 new)
 - c. App Completed / 02 = 239 (241)
 - d. 06 = 30 (29) = Trial Work Experience
 - e. 10 – 39 = 1954 (823) = Active Status
 - i. Service Interrupted = 16 (14)
 - ii. Post-Employment = 2 (2)
 - 2. Pre-ETS / AC Active = 3432 (3346)
 - i.
- c. Adult = PY 22-23
 - i. Rehab Goal: DO 195/498 = 39.16% / OVR 2427/5628 = 43.12% (6 mo. is 50%)
 - ii. IPE Goal: DO 762/ 996 = 76.50% (4 mo. is 50%)
 - iii. CA/MSG: PY22-23 Q1: DO has 778 Eligible with 284 Trackers entered = 36.5%
 - 1. Statewide = 11,417 Eligible / 3534 Trackers entered = 31%
 - iv. WEXA = Work Experience for Adults Update
 - v. Managed Care / Community Health Choices – Need to contact new Reps.
- d. Youth
 - 1. Youth Ambassador
 - 2. CWBA = Community Based Work Assessment
 - 3. CIL Internships
 - 4. Project SEARCH Hamot and Saint Vincent Update
 - 5. Project SEARCH discussion
 - a. Crawford = County put on hold
 - b. Mercer = Interest and scheduling Mtg
 - c. Warren = Q/A with school
 - 6. General McLane Works @ GM High School

e. Staffing

i. 7 positions:

1. 1 Clerical Assistant 2 = Posting came down 12/30/22
2. 2 VRC = Interviewed and nominated 2 = I.D/ASD & General VRC
3. 1 VRC (Mercer Co.) = Interviewed and nominated = General VRC
4. 2 Early Reach Coord (ERC) = Request to Fill submitted
5. 1 LOFA = Local office Fiscal Assistant. Request to Fill submitted.

f. Workforce

- i. Northwest = No update
- ii. West Central = No update

3. Old Business

- a. CRI: want to schedule a meeting with himself, Geoff (CRI Warren) and Jack to discuss visit/tour of CRI Warren office. OVR staff can begin using. Jack will send some dates. **ACTION ITEM**
- b. CRI/OVR partnership in Erie has not started. Jack will send the schedule. **ACTION ITEM**

4. New Business

- a. CIL = Have “Youth Transition” services but hard to partner with schools. Any help from OVR
 - i. I will get information regarding this service and give to my staff. Can provide at school IEP meetings and to school Transition Counselors. **ACTION ITEM**
 - ii. Once 2023 staff meeting schedule is developed, I will see when CRI/VFI can attend a staff meeting to review their Youth Transition service with OVR staff. **ACTION ITEM**
- b. General. Involved with other states and see where groups view each other as competitors and do not collaborate. Not case here and good to see open to working together. Wish could replicate this.

5. 10:00 = Other / Member Updates
 - a. Achilles International = Passle is on TEAM USA and ran in the NY City Marathon. For people with disabilities who want to be active or do something in sports.

6. 10:38 = Adjournment
 - a. Next meeting Monday, 03/13/2023 from 9:00-10:00 a.m.
 - i. Standing TEAMS invite is used.
 1. Call In: 1-267-332-8737 / ID 749494195#

7. **ACTION ITEMS:**
 - a. **Jack told staff he would reach out to various service providers Administrator. To talk about supported employment service, OVR funding availability, and OVR's need for their expanded services. Jack has not done this yet and is adding this as an action item so to follow up with CAC. = In Progress**
 - b. **CRI: want to schedule a meeting with himself, Geoff (CRI Warren) and Jack to discuss visit/tour of CRI Warren office. OVR staff can begin using. Jack will send some dates.**
 - i. **DONE. 1/9/23 EMAIL TO MIKE.**
 - c. **CRI/OVR partnership in Erie has not started. Jack will send the schedule.**
 - i. **DONE. 1/9/23 EMAIL TO MIKE.**
 - d. **CIL = Have "Youth Transition" services but hard to partner with schools. Any help from OVR**
 - i. **I will get information regarding this service and give to my staff. Can provide at school IEP meetings and to school Transition Counselors.**
 - ii. **Once 2023 staff meeting schedule is developed, I will see when CRI/VFI can attend a staff meeting to review their Youth Transition service with OVR staff.**