



Pennsylvania Rehabilitation Council (PaRC)

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EXECUTIVE COMMITTEE MEETING AGENDA Tuesday, March 28, 2023, 11:00 AM to 12:00 PM

11:00 AM Call meeting to Order

11:05 AM Additions to the Agenda

11:10 AM Approval of Today's Agenda & Past Minutes

ACTION: Approval of meeting agenda

ACTION: Approval of meeting minutes from February 2, 2023

11:15 AM **DISCUSSION**

- **ACTION ITEMS FROM FEBRUARY FULL COUNCIL MEETING**

- FC Meeting Format August 2023

- Revisions to the PaRC Bylaws

ACTION: Approval of the revised PaRC Bylaws

- Revisions to the PaRC Handbook / Policies / Procedures

ACTION: Approval of the revised PaRC Handbook / Policies / Procedures

- Drafted warning letter to PaRC members for notification of lack of attendance

ACTION: Approval of the Warning Letter to send to PaRC members for notification of lack of attendance during Full Council and Committee meetings

- Revisions made to PaRC PowerPoint for guiding new member orientation

ACTION: Approval of the revised PaRC PowerPoint for guiding new member orientation

- Drafted Steps for Committee's to follow when providing review and recommendation of proposed OVR Policies

ACTION: Approval of protocol for Committees to follow when providing review and recommendation of proposed OVR Policies.

- Revised the Citizen Advisory Committees' (CAC) Training Manual

ACTION: Approval of the revisions to the Citizen Advisory Committees' Training Manual.

- Revisions made to PowerPoint for guiding PaRC outreach & informative presentations

ACTION: Approval of PaRC PowerPoint for guiding PaRC outreach & informative

presentations

- Drafted letter to the new Governor informing him of the PaRC
ACTION: Approval of letter to Governor Shapiro informing him about the PaRC

- **DRAFT MAY FULL COUNCIL MEETING AGENDA**

- Potential Presentations/Reports
 - ❖ Hiram G. Andrews Center
 - ❖ Report from OVR to provide statistics re: closures
 - Due to changes at the Federal level, focus has shifted to measurable skill gains, credential attainment, and quality of work
- Election of PaRC Officers for FY 2023-2024
- Placement of PaRC Action Items on the meeting agenda

- **PaRC COMMITTEE UPDATES**

- GOVERNANCE COMMITTEE - Review & Recommendation of:**

- Ms. Passle Helminski for PaRC membership
- Re-Appointments for 2nd term (Jeanette Alexander, Paul Fogle, Lynn Heitz, Susan Tomasic)
- Opening nomination process for election of PaRC Officers FY 2023-2024

- **LEGISLATIVE COMMITTEE UPDATE - Review & Recommendation of:**

- Letter to Legislators Highlighting PaRC Annual Report (Email and Printed)

POLICY COMMITTEE

- Update re: progress of drafting Description (a) and (l) of 2024-2028 Combined State Plan

SOCIAL MEDIA COMMITTEE

TRANSITION COMMITTEE UPDATE

CAREERLINK UPDATE

AD HOC COMMITTEES:

- **HIRAM G. ANDREWS**
- **OVR MEDIATORS AND IMPARTIAL HEARING OFFICERS OVR UPDATES**

11:55 AM **PUBLIC COMMENT**

12:00 PM **ADJOURN**

All members of the public are welcome to join any meeting by Zoom or to reserve in person attendance at the UCP/PaRC business office at 55 Utley Dr. Camp Hill, PA 17011, please contact PaRC staff at parc@parehabilitationcouncil.org or at 717-975-2004 at least three days before the meeting taking place. In person meeting is subject to change upon any new COVID-19 recommendations. Masks, social distancing, and other

safety measures may be followed. Additional accommodations are available upon a timely request. Anyone who would like to make Public Comment prior to the meeting may submit comments to parc@parehabilitationcouncil.org or at (717) 975-2004.