

Date: 03/13/2023

OVR: Erie BVRS District Office: Citizen Actions Committee: AGENDA

1. Call to Order: 9:00
 - a. CAC Roll Call: (Passle Helminski; Andrew Pennington; Kendal Reynolds; Michael Fiorelli; Amy Cichocki)
 - i. Members Present: (Passle Helminski; Andrew Pennington; Amy Cichocki)
 - ii. Members Absent: (Kendal Reynolds; Michael Fiorelli)
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - b. Guest Recognition:
 - i. None
 - c. Approval of previous meeting minutes = motion, 2nd, voted, passed.
2. District Administrator's Report
 - a. Previous Action Items:
 - i. **Jack told staff he would reach out to various service providers Administrator. To talk about supported employment service, OVR funding availability, and OVR's need for their expanded services. Jack has not done this yet and is adding this as an action item so to follow up with CAC. = In Process**
 - ii. **CRI: want to schedule a meeting with himself, Geoff (CRI Warren) and Jack to discuss visit/tour of CRI Warren office. OVR staff can begin using. Jack will send some dates.**
 1. **DONE. 1/9/23 & 2/17/23 EMAIL TO MIKE.**
 - iii. **CRI/OVR partnership in Erie has not started. Jack will send the schedule.**
 1. **DONE. 1/9/23 & 2/17/23 EMAIL TO MIKE.**
 - iv. **CIL = Have "Youth Transition" services but hard to partner with schools. Any help from OVR**
 1. **I will get information regarding this service and give to my staff. Can provide at school IEP meetings and to school Transition Counselors. = In Process**
 2. **Once 2023 staff meeting schedule is developed, I will see when CRI/VFI can attend a staff meeting to review their Youth Transition service with OVR staff. = In Process**

b. Erie BVRS Numbers as of Thursday March 9, 2023 (reported last meeting: Jan 6, 2023)

i. Total for Erie BVRS DO = customers.

1. Adult = 2475 (2632) = average caseload size is 108 (110)

a. Referral Submitted & Received

i. This Program year have received 1293 (939) total referrals.

ii. Average of 144/month

b. App Started / 01 = 224 (226)

c. App Completed / 02 = 223 (239)

d. 06 = 33 (30) = Trial Work Experience

e. 10 – 39 = 1783 (1954) = Active Status

i. Service Interrupted = 16 (16)

ii. Post-Employment = 1 (2)

f. Pre-ETS / AC Active = 3467 (3432)

i. .

c. Adult = PY 22-23

i. Rehab Goal: DO 266/498 = 53.4% / OVR 3238/5628 = 57.5% (8 mo. is 66.6%)

ii. IPE Goal: DO 1054/ 996 = 105.8% (8 mo. is 66.6%)

iii. CA/MSG: Report format changed. Need understand before can pull data.

iv. Managed Care / Community Health Choices –

1. 3/21 = AmeriHealth

2. TBD = UPMC for You & PA Health & Wellness

d. Youth

1. Youth Ambassador = IU6 & OVR. YouTube & OVR Board Mtg

2. CIL Internships = 4 applications from Erie DO

3. Project SEARCH Hamot and Saint Vincent Update

4. Project SEARCH discussion

a. Crawford = No

b. Mercer = Hybrid

c. Warren = No. offer program like GM Works.

5. General McLane Works @ GM High School

e. Staffing

i. 7 positions:

1. 1 Clerical Assistant 2 = 3/13/23
2. 2 VRC = Interviewed and nominated 2
 - a. I.D/ASD 3/27 or 4/10& General VRC 3/13/23
3. 1 VRC (Mercer Co.) = Interviewed and nominated = Conditional Offer
4. 2 Early Reach Coord (ERC) = posting came down waiting for list
5. 1 LOFA = Local office Fiscal Assistant. Interview 3/16/23

f. Workforce

- i. Northwest = No update
- ii. West Central = No update

3. Old Business

- a. .

4. New Business

- a. Jill Hrinda-Patten is stepping down from this CAC due to needs at Mission Empower.
- b. VFI starting a Transition Service for high schools to talk about how CILs can assist with socialization/Life Skills during the day. McDowell, Erie, Fairview, & GABC/ELBS participating.
 - i. Maybe OVR could fund via a Pre-ETS Service.
 - ii. **ACTION ITEM:** Amy will get a flyer to me to share with my office Pre-ETS team.
- c. Civil Service Jobs and connecting OVR customers
 - i. **ACTION ITEM:** Remind VRC to look at civil service positions
 - ii. **ACTION ITEM:** See if Civil Service could come do a training at our office for staff to support customers applying for civil service positions.
- d. CAC membership to include a Youth, Parent, &/or Individual with Disability.
 - i. **ACTION ITEM:** Follow up with staff to see if anyone interested.
- e. CAP is developing an Advisory Group to advise on OVR Customer/Service and Employment.

5. 10:00 = Other / Member Updates
a. None

6. 10:38 = Adjournment
a. Next meeting Monday, 05/08/2023 from 9:00-10:00 a.m.
i. Standing TEAMS invite is used.
1. Call In: 1-267-332-8737 / ID 749494195#

7. **ACTION ITEMS:**

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