

Date: 05/08/2023

OVR: Erie BVRS District Office: Citizen Actions Committee: AGENDA

1. Call to Order: 9:00
 - a. CAC Roll Call: (Passle Helminski; Andrew Pennington; Kendal Reynolds; Michael Fiorelli; Amy Cichocki)
 - i. Members Present: (Passle H; Andrew P; Michael F; Amy C)
 - ii. Members Absent: (Kendal R =Excused)
 - iii. OVR District Administrator or Designee: Jack Hewitt (DA)
 - b. Guest Recognition:
 - i. James Whitonis (OVR CO)
 - c. Approval of previous meeting minutes = motion, 2nd, voted, passed.
2. District Administrator's Report
 - a. Previous Action Items:
 - i. **Jack told staff he would reach out to various service providers Administrator. To talk about supported employment service, OVR funding availability, and OVR's need for their expanded services. Jack has not done this yet and is adding this as an action item so to follow up with CAC. = In Process**
 - ii. **CIL = Have "Youth Transition" services but hard to partner with schools. Any help from OVR = COMPLETE**
 1. **I will get information regarding this service and give to my staff. Can provide at school IEP meetings and to school Transition Counselors. = COMPLETE**
 2. **Once 2023 staff meeting schedule is developed, I will see when CRI/VFI can attend a staff meeting to review their Youth Transition service with OVR staff. = In Process**
 - iii. **VFI starting a Transition Service for high schools to talk about how CILs can assist with socialization/Life Skills during the day. McDowell, Erie, Fairview, & GABC/ELBS participating. Amy will get a flyer to me to share with my office Pre-ETS team. = COMPLETE**
 - iv. **Civil Service Jobs and connecting OVR customers**
 1. **Remind VRC to look at civil service positions= COMPLETE**
 2. **See if Civil Service could come do a training at our office for staff to support customers applying for civil service positions. = COMPLETE**
 - v. **CAC membership to include a Youth, Parent, &/or Individual with Disability. Follow up with staff to see if anyone interested. = COMPLETE**

- b. Erie BVRS Numbers as of Monday May 8, 2023 (reported last meeting: March 9, 2023)
 - i. Total for Erie BVRS DO = customers.
 - 1. Adult = 2598 (2475) = average caseload size is 113 (108)
 - a. Referral Submitted & Received
 - i. This Program year have received 1681 (1293) total referrals.
 - ii. Average of 168 / (144)month
 - b. App Started / 01 = 237 (224)
 - c. App Completed / 02 = 236 (223)
 - d. 06 = 44 (33) = Trial Work Experience
 - e. 10 – 39 = 2163 (1783) = Active Status
 - i. Service Interrupted = 17 (16)
 - ii. Post-Employment = 1 (1)
 - f. Pre-ETS / AC Active = 3563 (3467)
- c. Adult = PY 22-23
 - i. Rehab Goal: DO 325/498 = 65% / OVR 4237/5628 = 75% (10 mo. is 83%)
 - ii. IPE Goal: DO 1380/ 996 = 131% (10 mo. is 83%)
 - iii. CA/MSG: 1182 (662 yes / 520 no = 56%)
 - 1. Discussion: RSA set a 20% Goal.
 - a. How does that apply?
 - i. This is a low % set and will increase. OVR is looking to immediately enter CA/MSG information
 - b. Will separate CA/MSG (H.S./Cert/Assoc/BA/MA/etc).
 - i. CO question. Will let them know of interest = **ACTION ITEM**

- c. Transportation issues. How address?
 - i. Various supports (travel training, drivers training, reimbursement) on an individualized basis
 - ii. CIL/VFI: keep posted see if can help.
 - iii. Erie/EMTA: have ADA Coord and Customer Service Individual. Keep them posted of any issue with EMTA.
- d. Youth = PY 22-23
 - 1. Goal = $1294/1274 = 102\%$
 - 2. CIL Internships = 4 applications from Erie DO = 2 hired at VFI
 - 3. Project SEARCH Hamot, Saint Vincent, Mercer County
 - 4. CVS/OVR = PWDA Conf; CWI; Pharmacy Tech
 - a. Discussion: At CVS (DO and HGAC). Keep customer who are Deaf and VI/Blind in mind for these
 - i. All staff know and can refer. I will remind our RCD (Rehab Counselor for the Deaf).
 - 5. Transition Counselor (school/OVR) = 2
 - 6. UAA = Crawford / Erie = Adaptive CNC training
 - 7. CYAI = Venango = Adaptive Cyber / IT training
 - 8. EDMI
 - 9. DHH Summer Academy @ State College
 - a. Discussion: What status of VI/Blind Summer Academy
 - b. I will as C.O. as I am not part of this group = **ACTION ITEM**
- e. Staffing
 - i. 1 position:
 - 1. 1 Business Service Rep = RTF
 - 2. 0 VRC/VRS/CT2/CT3/LOFA/ADA/DA
 - 3. 1 Early Reach Coord (ERC) = Conditional Job Offer
 - a. 2 ERC filled

f. Workforce

- i. Northwest = Part of UAA and CYAI discussion. Folded in and involved where can
- ii. West Central = No Update

3. Old Business

- a. No Update

4. New Business

- a. Request move CAC mtg (7/10/23) to 7/17/23) Due to DA conflict. Approved.
- b. James W. = Other CAC looking to post on OVR CO Facebook page. Let Connie Moonen know.
 - i. Jack to follow up with Connie = **ACTION ITEM**
 - ii. OVR CAC looking to have a Statewide CAC Chair meeting. Chair to Chair follow up.

5. 10:00 = Other / Member Updates

- a. Reminder of Success Stories submission to PRC. Chair asked member to follow up with PRC on Erie DO Project SEARCH Success
- b. CAP = Saw OVR Linked-In story about IU6/OVR Youth Ambassador. It was OVR, Erie DO. Very exciting to have this posted.
- c. CAP = re-started their CAP Advisory Committee (CAC) and had our first meeting.
 - i. Jack H. is a member.
- d. VFI = 5/19/23 having their Annual Disability Awareness Day

6. 10:38 = Adjournment

- a. Next meeting Monday, 07/17/2023 from 9:00-10:00 a.m.
 1. Separate, one time invite so not to change the standing schedule.
 2. 7/10/23 meeting invite will be canceled

7. **ACTION ITEMS:**

- a. **Jack told staff he would reach out to various service providers Administrator. To talk about supported employment service, OVR funding availability, and OVR's need for their expanded services. Jack has not done this yet and is adding this as an action item so to follow up with CAC. = **In Process****
- b. **Once 2023 staff meeting schedule is developed, I will see when CRI/VFI can attend a staff meeting to review their Youth Transition service with OVR staff. = **In Process****
- c. **Will separate CA/MSG (H.S./Cert/Assoc/BA/MA/etc).**
 - i. **CO question. Will let them know of interest**
- d. **DHH Summer Academy @ State College**
 - i. **Discussion: What status of VI/Blind Summer Academy**
 - ii. **I will as C.O. as I am not part of this group**
- e. **Other CAC looking to post on OVR CO Facebook page. Let Connie Moonen know.**
 - i. **Jack to follow up with Connie**