



Pennsylvania Rehabilitation Council (PaRC)

55 Utley Drive, Camp Hill, PA 17011

Voice: (717) 975-2004 or (888) 250-5175 TTY: (888) 559-2658 Fax: (888) 524-9282

Email: parc@parehabilitationcouncil.org Website: parehabilitationcouncil.org

Governance Committee Minutes for July 27, 2023

Members Present (P)

Not Present (NP)

Julia Grant Barol (P)

Paul Fogle (P)

Susan Tomasic (P)

William Del Toro Vargas (NP)

Office of Vocational Rehabilitation (OVR) Staff Present: James Whitonis, Cheryl Novak

Project Staff Present: Chris Todd

CALL TO ORDER

This meeting was conducted through Zoom. Ms. Susan Tomasic called the meeting to order at 2:00 PM.

ADDITIONS TO THE AGENDA

There were no additions.

APPROVAL OF AGENDA AND PAST MEETING MINUTES

MOTION was made by Ms. Julia Barol for approval of today's agenda and past meeting minutes. Mr. Paul Fogle seconded the motion. All were in favor.

AGENDA ITEMS:

Review of Application for Membership Openings

- Members reviewed Council openings and requested that staff provide follow up with the applicant for General Advocacy to inquire if they are still interested as there is now an opening. Applications will be reviewed during the next committee meeting and forwarded for Full Council review during the October meeting.

Review Committee Goals

- Members reviewed the committee goals and determined that no changes were necessary, and that Full Council approval was not required.

Attendance / Committee Recruitment Update

- Members reviewed committee membership requirements as stated in the Bylaws. Mr. Paul Fogle will follow up with members and hold discussion during the August Full Council meeting to ensure committee membership requirements are met.

Discuss Work Session for Member Completion of the Commonwealth's Financial Interest Form Annually

- Members agreed that a work session at the end of each February Full Council meeting to assist members with the completion of the Financial Interest Form would be most effective.

Continued Member Handbook, Bylaws, Policies, Procedures Review

- Members did not have revisions for Member Handbook, Bylaws, Policies, Procedures today. Ms. Susan Tomasic requested that this be a standing item for each Governance Committee meeting.
- Members agreed to move up the next Committee meeting to September 28th from 2:00 PM to 3:00 PM and plan a November meeting at that time.

Adjourn

MOTION was made by Ms. Julia Barol to adjourn. Mr. Paul Fogle seconded the motion. The meeting was adjourned.