

Date: 1/8/24

OVR: Erie BVRS District Office (DO): Citizen Actions Committee: AGENDA

1. Call to Order: 9:00

- a. CAC Roll Call: (Passle Helminski; Andrew Pennington; Kendal Reynolds; Johann Healy; Amy Cichocki)
 - a.Members Present: (Passle Helminski; Andrew Pennington; Amy Cichocki; Johann Healy)
 - b. Members Absent: (Kendal Reynolds: Excused)
 - c.OVR District Administrator or Designee: Jack Hewitt (DA)
- b. Guest Recognition:
 - a.James Whitonis (OVR CO)
- c. Approval of previous meeting minutes = motion, 2nd, voted, passed.

2. District Administrator's Report

a. **Previous Action Items:**

1. For the Erie DO, Jack will find out how long customer stay in status 06, how many are determined eligible from 06, and how many are closed from 06. = COMPLETE

a. UPDATE GIVERN 1/8/24:

i. 2018-2023

1. Eligible Cases:

a. 2018 = 32 ; 2019 = 39 ; 2020 = 22 ; 2021 = 16 ; 2022 = 17 ; 2023 = 18

i. Total 144 customer ; Ave days = 172 (5 months) / 24 customers/year

2. Still in 06 as of 1/5/24: 25 customers ; Ave days 228 (7.5 months)

3. Closed 08: 126 customers ; Ave days 207 (7 months) = 21 customer/year

2. Discussion: Good information but doesn't tell us "how long it takes to make the determination" and how long/when is the benefit of service determined". CAP feels 06 is to long and the use of TWE (Trail Work Exp) is not appropriate use of that service in 06. The concern is there is no justification or plan and where is the informed choice. With the numbers I, Jack, plan on discussing with my staff how rapid engagement and LEAN is used in status 06. Leave this on the ACTION ITEM for more discussion.

b. Erie BVRS Numbers as of Monday Dec 28, 2023 (reported last meeting)

a. Total for Erie BVRS DO = customers.

1. Adult = 2519 (2455) = average caseload size is 110 (107)

a. Referral Submitted & Received (AH992)

i. This Program year have received total referrals 1169 (989)

ii. Nov 206 and Dec 180.

iii. Average of 195 month

b. App Started / 01 = 194 (147)

c. App Completed / 02 = 127 (121)

d. 06 = 25 (34) = Trial Work Experience

e. 10 – 39 = 2169 (2151) = Active Status

i. Service Interrupted = 4 (8)

ii. Post-Employment = 1 (1)

2. Pre-ETS / AC Active = 3377 (3287)

3. Category

a. MSD = 1806 (89%)

b. SD = 199 (10%)

c. NSD = 3 (0.001%)

d. Undetermined = 21 (0.999%)

b. Discussion/Questions: NONE

c. Adult = (July-Dec = 50%)

- a. Rehab Goal: Erie DO $314/505 = 62.18\%$ / OVR $2849/5455 = 52.23\%$
- b. IPE Goal: Erie DO $726/1014 = 71.61\%$
- c. CA/MSG: CO Report for Erie DO= 100% Entry
- d. UAA and CYAI program updates
 - 1. TPI / OVR Central Office training.
 - a. Shared Erie DO partners for several years.
 - b. All adults employed (5 pictured on PowerPoint were from Erie DO)
- e. Found Meadville location (rental agreement) for staff to meet with customers.
 - 1. Working with DGS and landlord.
- f. Discussion/Questions: NONE

d. Youth = (July – Dec = 50%)

- a. Goal = $1680/1400 = 120\%$
- b. IGA with school district (General McLane and Millcreek) Update
- c. Discussion/Questions: NONE

e. Staffing

- a. 2 positions:
 - 1. 1 Business Service Rep = RTF
 - a. Between OVR and Civil Service. Waiting for posting.
 - 2. 1 LOFA = RTF
 - a. Between OVR and Civil Service. Waiting for posting.
 - 3. 0 VRC/ERC/VRS/CT2/CT3/ADA/DA
- b. Discussion/Questions: NONE

f. Workforce

- a. YOUR THOUGHTS / HAVE NOT TALKED TO MY STAFF:
- b. Ryan talked about low CareerLink referrals:
- c. CareerLink = VRC reach out to job seekers who we may ID as having a disability

3. Old Business

- a. No Update

4. New Business

- a. CRI Mike F. has stepped down as he has left CRI. Johann Healy
- b. CAC member asked about City/County Roundtable on disability and my, Jack, involvement in City. I, Jack, explained that I attend the County and Erie BBVS attends the City. I was told the County does not meet anymore and no one from OVR has attended the City. I stated I would follow up with Cassy, DA of Erie BBVS, to find out if she will be taking this over as Dawn (previous DA) attended these.
 - a. **ACTION ITEM:** Jack will follow up with Cassy (Erie BBVS DA) about her attendance at the City Roundtable on Disability meetings.
- c. OVR/CIL: At VFI and CRI locations they are going well but may need to follow up with staff to make sure they are involved. At field location (CRI – Hermitage and VRI – Seneca) they are as needed as traffic is low. We will routinely follow up to make sure this still applies.
 - a. **ACTION ITEM:** Jack will follow up with staff on how the OVR/CIL in Erie is going and remind to engage with CIL staff, customers, and trainings/activities.
- d. Transportation Rate increase.
 - a. CAP is concerned that customer are being asked to wait for services until the new rate begins. This could be driven by providers but unsure why occurring but he was told it happened in one DO. The concern is the delay in services. Further discussion revealed this is a house bill that is affecting more then OVR and affects MCO and Adult Day Care Bill. It was discussed that this Law needs fixed. I, Jack, explained I am not ware but will update OVR CO which I was told OVR CO was present at a meeting, is aware, and talked about there services. CAC member will be emailing me, Jack, meeting info and dates so I am aware as it will affect everyone in PA.
 - 1. **ACTION ITEM:** Jack will update OVR Central Office.

5. 10:00 = Other / Member Updates
 - a. . James (OVR CO) = Reading CAC still wants to get a statewide CAC meeting with all CAC members.
 - b. Johann = CRI is trying a Facebook Live event.

6. 10:38 = Adjournment
 - a. Next meeting Monday, 03/11/2024 from 9:00-10:00 a.m.

7. **ACTION ITEMS:**
 - a. Jack will follow up with Cassy (Erie BBVS DA) about her attendance at the City Roundtable on Disability meetings. = COMPLETED 1/8/24 EMAIL TO ERIE BBVS DO

 - b. Jack will follow up with staff on how the OVR/CIL in Erie is going and remind to engage with CIL staff, customers, and trainings/activities.

 - c. Now that 06 numbers have been reviewed, Jack will look into Rapid Engagement and LEAN for customers in status 06.

 - d. Jack will update OVR CO on the concerns of the CAC on the transportation issue around the rate increase, when it will occur, and how this could affect/delay services. = COMPLETE 1/8/24 EMAIL TO OVR CENTRAL OFFICE