

**CITIZEN ADVISORY COMMITTEE (CAC)
TO THE
READING OFFICE OF VOCATIONAL REHABILITATION (OVR)**

Serving Berks & Schuylkill Counties, 3602 Kutztown Road, Suite 200, Reading Pa, 19605
Phone: 610-621-5800 / Fax: 610-621-5807 / Video Phone: 484-388-4531 / Email: ra-liovr-app-reading@pa.gov

MEETING AGENDA

NOTE: Meeting Agenda is posted on PaRC website.

TYPE: Full Committee Meeting
LOCATION: Virtual via Microsoft Teams & Call-In
DATE: June 11th, 2024
TIME: 1:00pm - 3:00pm
RECORD BY: Kim Baskett, District Administrator

1. CALL TO ORDER - (Starting Time)
2. WELCOME & OPENING REMARKS
 - a. Welcome & "National Corn On The Cob Day!"
 - b. Mission - Call above OVR-Reading Office for "CAC to RDG OVR Brochure"
 - c. Roll Call
 - d. Guest Introductions
3. PUBLIC COMMENTS
4. AGENDA (Motion Needed)
 - a. Agenda Date (Current Meeting)
 - i. Approve - Agenda for meeting of 06/11/2024
 - ii. Discussion - Additions, Deletions or Corrections
 - iii. All In-Favor, All Opposed
5. MINUTES (Motion Needed)
 - a. Minutes Date - (Prior Meeting)
 - i. Approve - Minutes for 03/12/2024
 - ii. Discussion - Additions, Deletions, or Corrections
 - iii. All In-Favor, All Opposed
6. CAC CHAIRPERSON - REPORT, UPDATE & GOALS
 - a. Meeting Agenda Format
 - i. Review & Revise
 - b. Meeting Minutes Format
 - i. Review & Revise
 - c. By-Laws
 - i. Review & Revise
 - d. Members Application Form
 - i. Review & Revise
 - e. Members List

- i. Review & Update
 - ii. Reappointments
 - f. Outreach
 - i. Flyer Review & Revise
 - ii. Brochure Review & Revise
 - g. Members Comments, Questions (ie. Challenges / Recommendations)
- 7. CAC VICE-CHAIRPERSON - REPORT, UPDATE & GOALS
 - a. CAC Chairperson and/or Vice-Chairperson Statewide Meeting
 - b. Members Comments, Questions (ie. Challenges / Recommendations)
- 8. CAC SECRETARY - REPORT, UPDATE & GOALS
 - a. Vacant - Member Needed
 - b. Members Comments, Questions (ie. Challenges / Recommendations)
- 9. OVR - REPORT, UPDATE, & GOALS
 - a. Staffing Numbers
 - b. Customer Numbers
 - c. Current Programs
 - d. New Programs
 - e. Members Comments, Questions (ie. Challenges / Recommendations)
- 10. NEW BUSNIESS & ANNOUCEMENTS
 - a. Members Comments, Questions (ie. Challenges / Recommendations)
- 11. OTHER BUSINESS & ANNOUCEMENTS
 - a. Blue Mash Trail System Plan Review
 - i. <https://www.nap.usace.army.mil/Missions/Civil-Works/Blue-Marsh-Lake/>
 - b. Members Comments, Questions (ie. Challenges / Recommendations)
- 12. NEXT MEETING
 - a. Date - September 10th, 2024 (1:00pm - 3:00pm)
 - b. Members Comments, Questions (ie. Challenges / Recommendations)
- 13. CLOSING REMARKS & THANK YOU
 - a. (Pa OVR) Pennsylvania Office Of Vocational Rehabilitation Contact Info
 - i. Phone: 800-442-6351 / TTY: 866-830-7327 / www.dli.pa.gov
 - b. (Pa RC) Pennsylvania Rehabilitation Council Contact Info
 - i. Phone: 888.250.5175 / TTY: 888.559.2658 / parehabilitationcouncil.org
 - c. (Pa CAP) Pennsylvania Client Assistance Program Contact Info
 - i. Phone: 888-745-2357 (voice/711Relay) / www.equalemployment.org
 - d. (Rdg OVR) Reading Office Of Vocational Rehabilitation Contact Info
 - i. See Above "Meeting Agenda" Title
- 14. ADJOURN MEETING (Motion Needed) - (Ending Time)