

## **Berks-Schuylkill OVR CAC Meeting**

**Agenda for March 12<sup>th</sup>, 2024, at 1:00pm**

**Call meeting to order.**

**1. Introductions:**

**Review & approval of December 2023 meeting minutes:** Posting of minutes on the Pennsylvania Rehabilitation Council website after approval.

**2. OVR Report:**

- Report on open or new cases with Reading District Office since last meeting and since the start of the fiscal year to see the trend in referrals. This will help track if outreach is meeting its goal.

**3. CAC Goals:**

- Social media options to promote CAC, preparing a post for the Pennsylvania Rehabilitation Council website.
- Improve outreach to Berks and Schuylkill counties.

**4. Nominations for CAC Chair, Vice Chair, Secretary:**

**5. Election for CAC Officer Positions:**

**6. Review updated CAC recruitment flyer and case closure letter:**

**7. State OVR CAC Chairperson meeting, it is possible:**

**8. Reading District Office OVR CAC brochure, and the June and September meeting minutes need to be posted on PaRC website:**

**9. Agenda for next meeting:**

**10. Announcements for general good:**

- **2024 PA Rehabilitation Council (PaRC) meeting schedule: May 8<sup>th</sup>, August 13<sup>th</sup>, and November 13<sup>th</sup> from 9:30am to 1pm. Register at [parc@parehabilitationcouncil.org](mailto:parc@parehabilitationcouncil.org) or 717.975.2004. [Pennsylvania Rehabilitation Council](https://www.parc.org/)**
- **The last 2023 PA State Board of Vocational Rehabilitation 2024 meeting schedule: June 6<sup>th</sup>, September 12<sup>th</sup>, and the December meeting TBD, from 10am to 3pm. [RA-LIOVR-STBOARD-CMT@pa.gov](mailto:RA-LIOVR-STBOARD-CMT@pa.gov) . [PA State Board of Vocational Rehabilitation](https://www.pa.gov/government/agencies/state-board-of-vocational-rehabilitation)**
- **Any other announcements?**

**11. Date for the next CAC meeting is June 11<sup>th</sup> at 1pm.**

**Adjourn meeting.**

[CACOV.R.ReadingDO@gmail.com](mailto:CACOV.R.ReadingDO@gmail.com)

Pennsylvania Office of Vocational Rehabilitation  
Berks & Schuylkill Counties  
3602 Kutztown Road, Suite 200  
Reading, PA 19605  
610-621-5800  
800-442-0949