

## Meeting Wise Agenda

### Washington BVRS CAC MEETING AGENDA

March 13, 2024 8:30 AM – 9:30 AM  
Virtual Meeting via Microsoft Teams

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**TOPIC: Quarterly CAC Meeting**

**Attendees:** Kendra Casella, Darla Openbrier, Ed Polito, Andrew Pennington, James Whitonis, Sheila Gombita, Megan Van Fossan

**Not Present:** Ester Barnes, Ed Pahula

**Facilitator:** Darla Openbrier

**Secretary:** Kendra Casella

**TO PREPARE FOR THIS MEETING, PLEASE:**

- Read this agenda
- Come with ideas to improve services to customers

**Schedule** [60 minutes]

TIME	MINUTES	ACTIVITY
8:30 AM	2 Minutes	Welcome/ Call to Order Motion by Kendra Casella to call the meeting to order at 8:33 AM. Motion seconded by Sheila Gombita. Motion carried.
		Approval of Meeting Minutes from last meeting •
		2023 CAC Training Manual: <ul style="list-style-type: none"><li>• Reviewed the given manual.</li><li>• Need more members of the CAC (Business Industry, Clients with disabilities, Chamber of Commerce Member</li></ul>
8:32 AM		<b>OBJECTIVE 1 - Regular Agenda Items</b> <ul style="list-style-type: none"><li>• Washington County Assistance Office is currently located in Washington OVR Office temporarily.</li></ul> <b>Personnel:</b>

		<p><b>New Counselors</b></p> <ul style="list-style-type: none"> <li>• Sara Hager- Fayette County Transition Caseload</li> <li>• Darryl (DJ) Johnson- Washington County D &amp;A Caseload</li> </ul> <p><b>New Supervisor-</b> James Walsh was promoted from Early Reach to Supervisor</p> <ul style="list-style-type: none"> <li>• Janet Wisloski- Moved to Business Services (Was a supervisor)</li> <li>• Fiscal- Shelly Anderson moved to fiscal</li> </ul> <p><b>Vacant Positions:</b></p> <ul style="list-style-type: none"> <li>• Early Reach Coordinator- Washington</li> <li>• Supervisor</li> <li>• CA Position</li> </ul> <p><b>Rehab Goal:</b> For this new fiscal year that started July 1, currently showing 62% for the rehab goal. Should be around 75% for rehabs by the third quarter</p> <p><b>Pre-ETS- Goal:</b> Services have almost doubled</p> <p>Rapid Engagement- Big push to get clients services faster</p> <p><b>Fiscal:</b> Lots of funding available for services</p>
		<p><b><u>OBJECTIVE 2 - New Business</u></b></p> <p><b>Summer Programs</b></p> <ul style="list-style-type: none"> <li>• My Work Programs for the Summer</li> <li>• Professional Connection Experiences</li> <li>• CWI- Community Work Instruction</li> </ul> <p><b>Outreach:</b></p> <ul style="list-style-type: none"> <li>• Parent events and college events for outreach with schools</li> <li>• Job Fairs- CareerLink, ID/Autism Fair</li> <li>• Expanded with PACT/Juvenile Justice System in Washington and Fayette County</li> <li>• </li> </ul> <p><b>In-Service Mandatory Trainings and Meetings for Staff</b></p> <ul style="list-style-type: none"> <li>• Psych Evaluations</li> <li>• Monthly Staff Meetings</li> <li>• Monthly Supervisor Meetings</li> <li>• One on One Meetings</li> <li>• Executive Staff to visit the district office in April</li> </ul>
		<p><b><u>OBJECTIVE 3 - Open Discussion</u></b></p> <p><b><u>NOTES:</u></b></p>
1 minute		<p><b>Adjournment/ Next Meeting</b></p> <ul style="list-style-type: none"> <li>• The next meeting will be held on Wednesday, July 10, 2024 at 8:30 AM</li> <li>• Motion to adjourn the meeting at 9:30 AM by Sheila Gombita and seconded by Megan Van Fossan.</li> </ul>