

Norristown CAC Meeting Minutes.

11/4/24 3pm to 4:15pm

Welcome and Introductions:

- **Mary Berry-Shields**---InspiriTec - Vice Chairperson
- **Jerome Greene**--founding member of the CAC...background in IT, Wordpress/Web Development
- **Michele Leahy** - Leahy Lifeplan
- **Linda Carmon-Bell**, Parent, Transition Advocate
- **Liz Tripur** - Stakeholder/Parent
- **Andrew Pennington** - CAP Representative
- **Kathleen Brown** - OVR Representative
- **Chris Harbert** – OVR Representative

Not in attendance

- **William Van Riper** - Freedom Valley Enablement Center
- **Bonnye Kelman** - Secretary
- **Kyle Bryant** – Friedrich’s Ataxia Research Alliance
- **Shanae Stallworth** - OVR Representative

Introduction of Members

Members in attendance introduced themselves.

Recruitment efforts

The Group discussed that recruitment will continue to be a priority with the CAC. Also discussed were members who have not had regular attendance and will need to be contacted and removed from the roles if there is no interest. Noted that Bonnye Kelman had reached out and is no longer with the Jenkintown School District and is checking with her new employer to see if she can continue with the committee.

Youth CAC Mentor Survey

The group completed Part 2 of the Youth CAC Mentor survey. It was suggested to have someone speak about this initiative at our next meeting.

Elections

The group conducted elections for Chair, Vice-chair and Secretary Positions

Chair

Michele Leahy was nominated for Chair. However, Michele had to leave the meeting before elections could take place and elections for Chair will be postponed to the next meeting.

Vice-Chair

Linda Carmon-Bell was nominated for Vice-chair, it was seconded and she was elected to Vice-Chair with none opposed.

Secretary

Mary Berry-Shields nominated herself as Secretary, it was seconded and she was elected to Secretary with none opposed.

OVR Update

Kathleen Brown gave an update:

Funding: 78% Federally Funded, State Matched

Funds:

- Pre-ETS 2024 funds spent to date: \$ 761,060.06
- Unique services that are popular our office are Van Modifications, Car Modifications, and Home Modifications. Cases currently receiving these services:
 - 11 Van Mods
 - 8 Car Mods
 - 7 Home Mods

Staffing:

- Since December 2023. 13 New hires, 10 retained
 - 10 VRCs retained 7. One transferred to another agency, one was rejected from probation, and one resigned
 - 2 ERCs all retained
 - 1 BSR retained
 - 1 Annuitant- filled (I think I forgot to include this in my numbers)

- 10 vacant VRC positions, OT is being worked by some counselors to assist with these caseloads.

Goals:

- Past Fiscal Year goals for successful case closures
 - 470 was the NDO goal we achieved 481 which is 102% of our goal
- Current Office Goal
 - 360 for current year. Currently have 118 which is 32.78% (as of 10/29/24)

Summer Program:

- MY Work: 5 ran this summer. 3 from YAP, 1 from BCIU, 1 from CCIU.
 - We were hoping to get into all counties, we are missing Montgomery and hope to have this in a future summer.

Open Forum

Chris Harbert gave an update that he followed up with Ryan Hyde. Ryan had shared the Document with Connie, who is in charge of media presence to assist with seeing what they can do with the recommendations. Spring meeting as in person at Norristown District Office.

Linda Carmon Bell suggested and shared a Sample Flyer with Meeting invite to encourage recruitment.

It was also suggested that we should meet in person for one of our meetings. We will look to have our spring meeting in person.

Next Meetings

February 10, 2025 3pm to 4pm

May 12, 2025 3pm to 4pm In Person at Norristown District Office