



Pennsylvania Rehabilitation Council (PaRC)

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Governance Committee Meeting Minutes for June 24, 2025, from 1:30 PM to 2:30 PM

Members Present (P) Not Present (NP)

Susan Tomasic (P)
Michelle Mitchell (P)
Rob Wallington (NP)

Julia Grant Barol (P)
William Paz De Melo (NP)

Passle Helminski (P)
Julianna Rodrigues (P)

Office of Vocational Rehabilitation (OVR) Staff Present: Chris Harbert

Project Staff Present: Chris Todd, Michelle Gerrick

CALL TO ORDER

This meeting was conducted through Zoom. Ms. Susan Tomasic, Committee Chair, called the meeting to order at 1:30 PM.

ADDITIONS TO THE AGENDA

There were no additions.

APPROVAL OF AGENDA AND PAST MEETING MINUTES

MOTION was made by Ms. Passle Helminski to approve today's agenda and past meeting minutes. Ms. Julia Barol seconded the motion. All were in favor.

AGENDA ITEMS:

PaRC New Member Orientation

- Members reviewed the PowerPoint Presentation and other information in preparation for the PaRC Member Orientation scheduled for July 1, 2025, and had no changes or additions. Ms. Susan Tomasic and Ms. Julia Barol confirmed availability to present during the orientation.

Applications for Membership

- Members reviewed an application for membership to fill the category of representation for Sensory Disabilities.

MOTION was made by Ms. Michelle Mitchell for approval of forwarding to the Executive Committee an application for membership from Ms. Ashley Norkus to represent the category of Sensory Disabilities. Ms. Passle Helminski seconded the motion. All were in favor.

Attendance / Committees / Membership Update

- Members reviewed and discussed Council openings, reappointments, Committee membership, and attendance. Members agreed to provide a gentle reminder regarding the Bylaws requirement to attend at least one meeting with a Legislator each Fiscal Year.
- Mr. Chris Harbert provided an update regarding the distribution of new VR success stories for District Offices that are currently in the approval process.

Schedule next meeting

- Members agreed to hold the next Committee meeting on July 24, 2025, from 11:00 AM to 12:00 PM.

Adjourn

MOTION was made by Ms. Passle Helminski to adjourn. Ms. Julia Barol seconded the motion. The meeting was adjourned.