



Pennsylvania Rehabilitation Council (PaRC)

55 Utley Drive, Camp Hill, PA 17011

Voice: (717) 975-2004 or (888) 250-5175 TTY: (717) 737-0158 Fax: (888) 524-9282

Email: parc@parehabilitationcouncil.org Website: parehabilitationcouncil.org

Governance Committee Meeting Minutes November 6, 2025, from 11:00 AM to 11:40 AM

Members Present (P)

Not Present (NP)

Susan Tomasic (P)
Julianna Rodrigues (P)

Julia Grant Barol (NP)
Rob Wallington (P)

Passle Helminski (P)
Michelle Mitchell (P)

Office of Vocational Rehabilitation (OVR) Staff Present: Chris Harbert

Project Staff Present: Michelle Gerrick, Christopher Todd

CALL TO ORDER

- Ms. Susan Tomasic, Committee Chair, called the meeting to order after quorum was established.

ADDITIONS TO THE AGENDA

- There were no additions to the agenda.

APPROVAL OF AGENDA AND PAST MEETING MINUTES

MOTION was made by Ms. Passle Helminski to approve today's agenda and past meeting minutes. Mr. Rob Wallington seconded the motion. All were in favor.

Review and Possible Recommendation of Application for Membership

- Members reviewed the application for membership received to fill the category of representation for Young Adult. Members agreed to schedule an interview with the applicant in January 2026.

MOTION was made by Ms. Julianna Rodrigues to accept the application for the category of representation for Young Adult on the basis of conducting an interview. Ms. Passle Helminski seconded the motion. All were in favor.

Membership Update

Continued Discussion of Interviews for Applicants

- Members developed standardized questions to be used when conducting interviews with those applying for PaRC membership. Members also agreed that the interviewees be provided with the opportunity to ask questions. Any follow-up questions from members conducting the interview should be related to the topics previously discussed during the interview.

Committees / Attendance

- Ms. Susan Tomasic informed attendees that Ms. Sylenthia Dent-Siebenlist, representing the category of General Advocacy has submitted their resignation from the Council. Members agreed to hold a vote to accept the resignation during the upcoming November 12th Full Council meeting.

MOTION was made by Ms. Julianna Rodrigues to recommend accepting the resignation of Ms. Sylenthia Dent-Siebenlist from the Council. Mr. Rob Wallington seconded the motion. All were in favor.

Schedule next meeting

- Members agreed to meet again on January 14, 2026, at 2:00 PM.

ADJOURN

MOTION was made by Mr. Rob Wallington to adjourn. Ms. Julianna Rodrigues seconded the motion.