



Pennsylvania Rehabilitation Council (PaRC)

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Governance Committee Meeting Minutes June 15, 2026, from 11:00 AM to 12:00 PM

Members Present (P)

Not Present (NP)

Susan Tomasic (P)
Julianna Rodrigues (P)

Julia Grant Barol (P)
Rob Wallington (NP)

Passle Helminski (P)
Michelle Mitchell (P)

Project Staff Present: Michelle Gerrick, Christopher Todd

CALL TO ORDER

- Ms. Julia Barol, Committee Vice Chair, called the meeting to order after quorum was established.

ADDITIONS TO THE AGENDA

- There were no additions to the agenda.

APPROVAL OF AGENDA AND PAST MEETING MINUTES

MOTION was made by Ms. Passle Helminski to approve today's agenda and past meeting minutes. Ms. Julianna Rodrigues seconded the motion. All were in favor.

DISCUSSION ITEMS:

Planning and Scheduling New Member Orientation

- Members agreed to hold discussion during an upcoming meeting about amending the Member Handbook and Bylaws to include language on holding new member orientation within 2 months of members being appointed to the Council. Members agreed to poll for orientation on July 16, 2026, at 10:00 AM or July 23, 2026, if needed.
- Members requested that PaRC staff inform Full Council of an upcoming National Coalition of State Rehabilitation Councils (NCSRC) webinar scheduled for July 2026 when registration is made available. The webinar will focus on SRC mandated requirements.

Potential Review of Membership Application

- Ms. Michelle Gerrick, PaRC staff, informed members that an application for membership was submitted, follow-up was provided to the applicant, and committee members will be informed when the additional required documents are received.

Member Attendance at Upcoming Conferences

Bridging Knowledge to Know How Conference – Lancaster (August 2026)

NCSRC/CSAVR Fall Conference – Texas (November 2026)

- Ms. Julia Barol will represent the PaRC at the Bridging Knowledge to Know How Conference scheduled for early August 2026 in Lancaster. Ms. Michelle Mitchell and Ms. Julianna Rodrigues will also be in attendance and will be available to assist with the PaRC resource table.
- Ms. Barol will represent PaRC at the NCSRC and Council of State Administrators of Vocational Rehabilitation Fall Conference scheduled in Texas in November 2026.

Bylaws Amendment Proposal

Consideration of Extending the Term Length of Officer Positions

- Members agreed to table this discussion until the next meeting when the Bylaws and Member Handbook annual reviews are planned.

Schedule next meeting

- Members agreed to meet again on July 30, 2026, from 11:00 AM to 12:00 PM.

ADJOURN

MOTION was made by Ms. Julia Barol to adjourn. Ms. Julianna Rodrigues seconded the motion. All were in favor.