



Pennsylvania Rehabilitation Council (PaRC)

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Full Council Quarterly Meeting May 6, 2026, from 10:00 AM to 3:00 PM

Council Members: Present (P) Not Present (NP)

Julia Barol (P)	Christie Cyktor (P)	Cindy Duch (P)
Kait Gillis (NP)	Joan Myers Goodman (P)	Lynn Heitz (P)
Passle Helminski (P)	Twana Jones (P)	Michelle Mitchell (P)
Andrew Pennington (P)	Dorian Rhodes (NP)	Julianna Rodrigues (P)
Susan Tomasic (P)	Rob Wallington (P)	

Office of Vocational Rehabilitation (OVR) Present: Ryan Hyde, Chris Harbert, Chelsea Brooks, Cheryl Novak, Jill Moriconi, Susan Storm, Dawn Sokol, Tammy Burke, Cassandra Falkenhagen, Kayce Stoffa, Stacey Collins, Kim Robinson, Chris Cowan, Marci Katona, Ralph Roach, Anna Griffiths, Chris Palmer, Danielle Frascella

Stakeholders Present: Jeff Iseman, Pennsylvania Statewide Independent Living Council (SILC), Christine Hunsinger, Pittsburgh Bureau of Blindness and Visual Services (BBVS) Citizens Advisory Committee (CAC), Sherri Rodgers, Pittsburgh Bureau of Blindness and Visual Services (BBVS) Citizens Advisory Committee (CAC), Tom Burgunder, Pittsburgh Bureau of Blindness and Visual Services (BBVS) Citizens Advisory Committee (CAC), Deb Schwartz, Esq., Office of Chief Counsel, PA Department of Labor & Industry, Mary Dougherty, PA Department of Labor & Industry, Angel Torres, Reading Citizens Advisory Committee (CAC), Jaritza Nguyen, Center for Independent Living (CIL Opportunities), Brian D'Amico, Reading Citizens Advisory Committee (CAC), Dale Verchick, Disability Rights Pennsylvania, Matthew Seeley, Esq., Pennsylvania Statewide Independent Living Council (SILC), Melissa Hawkins, Office for the Deaf & Hard of Hearing, Dr. Carole Clancy, Pennsylvania Department of Education, Bureau of Special Education, Elizabeth Ellington, Pennsylvania Human Relations Commission, Peg Monaghan, PA State Board of Vocational Rehabilitation, Cathy Long, Harrisburg Citizen Advisory Committee (CAC)

PaRC Support Personnel Present: Michelle Gerrick, Christopher Todd

Moderator of Zoom: Nichole Wade

CART (CAPTIONER): Abby Estes

Interpreters: Ashley Shenk, Laura Schupp

WELCOME & OPENING REMARKS: Michelle Mitchell, Chair

- Ms. Nichole Wade conducted roll call. A quorum was confirmed for the meeting.
- Ms. Susan Tomasic read the PaRC mission statement.

MOTION was made by Ms. Julia Barol for approval of today's meeting agenda. Ms. Passle Helminski seconded the motion. All were in favor.

MOTION was made by Ms. Christie Cyktor for approval of Full Council meeting minutes from February 11, 2026. Ms. Joan Myers Goodman seconded the motion. All were in favor.

FISCAL REPORT Q3: Julianna Rodrigues, Member at Large

- Ms. Julianna Rodrigues provided the Fiscal Report for third quarter of Fiscal Year (FY) 2025-2026 which included January expenses that totaled \$5,270.26, February expenses that totaled \$10,494.16, and March expenses that totaled \$4,301.74. Third quarter total spending was \$20,066.16, and the remaining balance for FY 2025-2026 was \$37,740.44.

CHAIR REPORT: Michelle Mitchell, Chair

- Ms. Michelle Mitchell acknowledged the work and leadership of 2 PaRC members whose terms on the Council will end in July 2026, including Ms. Lynn Heitz and Ms. Susan Tomasic.
- Ms. Mitchell informed attendees of the PaRC Executive Committee's work, recommendations, and selections for the OVR employee recognition program regarding candidates for the Customer Service and Teamwork categories.

MOTION was made by Ms. Passle Helminski for approval of the Executive Committee goals for FY 2026-2027. Ms. Julianna Rodrigues seconded the motion. All were in favor.

ELECTION OF PaRC OFFICERS FOR FY 2025-2026: Susan Tomasic, Governance Committee Chair

- Ms. Susan Tomasic conducted a Roll Call vote for PaRC Member-at-Large for Fiscal Year (FY) 2026-2027. Ms. Tomasic announced that the nominees for Member-at-Large are Ms. Christie Cyktor, Ms. Passle Helminski, and Ms. Julianna Rodrigues. The floor was opened for additional nominees. Ms. Passle Helminski nominated Mr. Rob Wallington and he accepted the nomination. Ms. Tomasic asked if there were any additional nominations and there were none. The floor for the nominations was closed and Ms. Tomasic instructed members to announce their vote for either Ms. Christie Cyktor, Ms. Passle Helminski, Ms. Julianna Rodrigues, or Mr. Rob Wallington. The results are as follows:

Julia Barol – **Christie Cyktor**
 Christie Cyktor – **Julianna Rodrigues**
 Cindy Duch – **Not present**
 Kait Gillis – **Not present**
 Joan Myers Goodman – **Rob Wallington**
 Lynn Heitz – **Rob Wallington**
 Passle Helminski – **Rob Wallington**
 Twana Jones – **Not present**
 Michelle Mitchell – **Rob Wallington**
 Andrew Pennington – **Rob Wallington**
 Dorian Rhodes – **Not present**
 Julianna Rodrigues – **Christie Cyktor**
 Susan Tomasic – **Julianna Rodrigues**
 Rob Wallington – **Rob Wallington**

- Ms. Susan Tomasic announced that Mr. Rob Wallington has been elected as Member-at-Large for FY 2026-2027. Ms. Tomasic conducted a Roll Call vote for PaRC Vice Chair for FY 2026-2027. Ms. Tomasic announced that the nominees for Vice Chair are Ms. Julia Barol and Ms. Julianna Rodrigues. The floor was opened for additional nominees. Mr. Rob Wallington nominated Ms. Passle Helminski and she accepted the nomination. Ms. Passle Helminski nominated Ms. Joan Myers Goodman and she declined the nomination. Ms. Tomasic asked if there were any additional nominations and there were none. The floor for the nominations was closed and Ms. Tomasic instructed members to announce their vote for either Ms. Julia Barol, Ms. Passle Helminski, or Ms. Julianna Rodrigues. The results are as follows:

Julia Barol – **Julianna Rodrigues**
 Christie Cyktor – **Julianna Rodrigues**
 Cindy Duch – **Not present**
 Kait Gillis – **Not present**
 Joan Myers Goodman – **Passle Helminski**

Lynn Heitz – **Passle Helminski**
Passle Helminski – **Passle Helminski**
Twana Jones – **Not present**
Michelle Mitchell – **Julianna Rodrigues**
Andrew Pennington – **Julianna Rodrigues**
Dorian Rhodes – **Not present**
Julianna Rodrigues – **Julianna Rodrigues**
Susan Tomasic – **Julianna Rodrigues**
Rob Wallington – **Passle Helminski**

- Ms. Susan Tomasic announced that Ms. Julianna Rodrigues has been elected as PaRC Vice Chair for FY 2026-2027. Ms. Tomasic conducted a Roll Call vote for PaRC Chair for FY 2026-2027. Ms. Tomasic announced that the nominees for Chair are Ms. Julia Barol, Ms. Christie Cyktor, Ms. Michelle Mitchell, and explained that because Ms. Julianna Rodrigues was elected as Vice Chair she will be removed from the list of nominees for Chair. The floor was opened for additional nominees. Mr. Rob Wallington nominated Ms. Passle Helminski and she accepted the nomination. Ms. Tomasic asked if there were any additional nominations and there were none. The floor for the nominations was closed and Ms. Tomasic instructed members to announce their vote for either Ms. Julia Barol, Ms. Christie Cyktor, Ms. Michelle Mitchell, or Ms. Passle Helminski. The results are as follows:

Julia Barol – **Julia Barol**
Christie Cyktor – **Christie Cyktor**
Cindy Duch – **Not present**
Kait Gillis – **Not present**
Joan Myers Goodman – **Julia Barol**
Lynn Heitz – **Michelle Mitchell**
Passle Helminski – **Passle Helminski**
Twana Jones – **Not present**
Michelle Mitchell – **Michelle Mitchell**
Andrew Pennington – **Michelle Mitchell**
Dorian Rhodes – **Not present**
Julianna Rodrigues – **Michelle Mitchell**
Susan Tomasic – **Michelle Mitchell**
Rob Wallington – **Passle Helminski**

- Ms. Susan Tomasic announced that Ms. Michelle Mitchell has been re-elected as PaRC Chair for FY 2026-2027.

OVR EXECUTIVE DIRECTOR’S REPORT: Ryan Hyde, Executive Director

- Mr. Ryan Hyde, OVR, provided updates regarding the Federal budget, Cost of Living Adjustment (COLA), Governor's proposed state budget, reallocation of funds, Order of Selection (OOS), student programs, MY Work program, internship program, partnership with Pennsylvania's First Lady, and many partnerships with employers including the professional sports organizations in Pittsburgh and Philadelphia.
- Mr. Hyde provided information about Commonwealth Technical Institute at Hiram G Andrews Center (CTI at HGAC) placement rates, programs, autism walk, tours, externships, employer partnerships, and thanked PaRC members for recently attending their graduation ceremony.
- A text-based customer satisfaction survey has been implemented by OVR. Customer responses have been received as they continue to work with the legal department on determining how to onboard all existing customers into the system. PaRC members have been given access to review the test survey system experience. Logistical considerations are being worked through as quickly as possible.
- The Business Enterprise Program (BEP) in-person training has been developed and is now prepared to receive participants at HGAC. There are approximately 10 to 15 individuals being considered for the program that are currently at different stages of the evaluation and online training processes.
- The Yes Learning Management System (YesLMS) is an online learning management platform that was recently purchased by OVR through the Commonwealth's procurement process to enhance staff training and onboarding. This system will be implemented in the next few months and is tailored to VR programs offering hundreds of training courses on disability-specific topics, ethics, Rehabilitation Act, and many other training topics.
- OVR's The Whole Story publication provides success stories and statistics for all 67 counties in Pennsylvania. The document has recently been made available in print format, and they are working to complete this year's OVR Annual Report within the next few weeks.
- The bachelor level position has been approved by the union and OVR is working with the Office of Administration (OA) to finalize training and required documentation.
- Mr. Hyde shared his appreciation for the Council members that provided informative materials and met with federal Legislators in Washington D.C. during the Council of State Administrators of Vocational Rehabilitation (CSAVR) Spring Conference. Mr. Hyde also acknowledged Ms. Heitz and Ms. Tomasic for their steadfast leadership and commitment to OVR as their terms on the Council come

to an end. He also thanked and congratulated the Council members that were just elected to PaRC officer positions for FY 2026-2027.

- Mr. Andrew Pennington inquired how many customers moved into plan status when leaving the OOS. Mr. Hyde explained that he will follow up with that data. Counselors are given notice that they may proceed with writing a plan for customers and have 90 days to complete that process. Approximately 100 to 150 customers are taken off from the waiting list each month and the average time a customer is on the waiting list for Significant Disability (SD) and Individual with a Disability (D) categories is around 120 days.
- Members inquired about the types of jobs OVR customers had with the NFL Draft that was held in Pittsburgh. Mr. Hyde explained these were work-based learning experience jobs that included operating children's stations, organizing activities, monitoring different memorabilia display rooms, and handing out merchandise to visitors.
- Members inquired about additional details regarding the LMS training platform. Mr. Hyde explained the training courses are geared toward counselors but are available to all staff. The training courses are fully accessible.
- Members inquired about how the Centers for Independent Living (CILs) funding changed to a reimbursement model. Mr. Hyde explained that this was due to a Management Directive regarding the Commonwealth's administration of grants. Ms. Michelle Mitchell explained that the Statewide Independent Living Council (SILC), PaRC, and OVR are diligently working to revert CIL funding model to its original intent before changes were made prior to 2019.
- Mr. Hyde agreed to follow up on Ms. Heitz question regarding how many of the LMS trainings focus on working directly with individuals who are blind or have a visual impairment. Members inquired about how the training courses are developed. Mr. Hyde explained that the company builds the courses itself and OVR also has the ability to create their own and house them in the system. Bureau Directors have just developed a course on informed choice.

OVR REPORTS

Quarterly Update on the Combined State Plan – Cheryl Novak, Section Administrator – Policy, Planning & Training

- Ms. Cheryl Novak, OVR, reported that the 2-Year Modification of the State Plan was submitted and OVR is awaiting review by the Rehabilitation Services Administration (RSA). Performance Indicators have been finalized with RSA and a chart will be shared with Council members as follow-up.

PRESENTATION: Overview of MY Work Program

Kayce Stoffa, York District Office

- Ms. Kayce Stoffa, OVR, provided a presentation on MY Work program, its history, and specific details on how the office develops and implements the program.
- Members inquired if one to one coaching was an option for students in the MY Work program. Ms. Stoffa explained that if a student was interested in one-to-one coaching, they would probably be referred to an individual paid work experience. MY Work provides students with specific workplaces to try out, and they will typically select one of those for the summer and then move into an individual experience. If a student expresses interest working with a specific employer or municipality within their Individualized Plan for Employment (IPE) they may be provided with a one-to-one work experience. This is based upon employer availability. Often these programs help to initiate opportunities with employers for students and adults. MY Work has programs with both businesses such as Wawa and municipalities such as their parks and recreation services. OVR provides the stipend for the salary for the student through the provider.
- Members inquired if there are a variety of job opportunities offered through MY Work in different fields such as web design or Public Relations, geared toward a young person's specific interests. Those work sites have not been provided however a new opportunity will be provided this year with a gaming lounge. 3 students must be interested in a work site for each particular location. An individual work experience may be more appropriate for those specific opportunities depending upon the number of students interested.
- The Bureau of Blindness and Visual Services (BBVS) and the Bureau of Vocational Rehabilitation Services (BVRS) partner to share work sites for students from both bureaus. BBVS has their own work sites and partners with BVRS offices to join sites if chosen by the customer.
- Students are asked to have their own transportation when possible. Transportation is looked at on a case-by-case basis based on the needs and barriers of each student.

STAKEHOLDER REPORTS

Department of Education: Dr. Carole Clancy, Department of Education | Bureau of Special Education, Director

- Dr. Carole Clancy provided updates from the Bureau of Special Education regarding efforts to align with the U.S. Office of Special Education Programs (OSEP) revisions to the State Performance Plan/Annual Performance Report (SPP/APR) package for FFY 2026–2031. Additional updates were provided regarding concerns with potential intergovernmental agreements occurring among

departments with the U.S. Department of Education including the Office of Elementary and Secondary Education, Career and Technical Education, OSEP, Rehabilitation Services Administration (RSA), and how those changes may impact funding streams, coding, and their accountability system.

- State level updates included data collection and surveys, Special Education Leadership Academy, courses being made available to school leadership, adjustments to the annual training of Transportation Coordinators, structured literacy initiatives, Attract, Prepare, and Retain initiatives, Braille instruction and support, mentoring for Braille transcribers, interpreter assessments, stipends for interpreters, psychologist stipend grant, accelerated pre-K to 12 certification cohort, Middle School Institute, Deafblind Conference, Bridging Knowledge to Know-How Conference, and the Pathways to Partnership grant.

Client Assistance Program: Andrew Pennington, Director

- Mr. Andrew Pennington reported that the Pennsylvania Client Assistance Program (CAP) provided comment during the previous State Board of Vocational Rehabilitation meeting regarding the Small Business Ownership as a Vocational Goal policy. The comment was based on recommendations for OVR to potentially review the policy and provide further training for counselors to make decisions on the viability of businesses based on market analysis. Concerns with the policy include making decisions based on opinions that are not backed up by fact, market analysis, or viability of a job, and language in the current policy regarding hobbies. CAP has had several cases regarding this policy since the State Board meeting and explained that there may be a lack of understanding of how the policy is to be implemented with concerns that customers may be denied the ability to gain access to funds or other delays in services. Mr. Pennington suggested the policy be rewritten as it was last addressed approximately 10 years ago. Members agreed that the policy should be reviewed by the PaRC's Policy Committee.

MOTION was made by Ms. Joan Myers Goodman that the Policy Committee review OVR's Small Business Ownership as a Vocational Goal policy. Mr. Rob Wallington seconded the motion. Mr. Pennington abstained. The motion carried.

Office of Deaf and Hard of Hearing: Melissa Hawkins, Director

- Ms. Melissa Hawkins provided report on the Office of Deaf and Hard of Hearing (ODHH) Hearing Loss Expo that was attended by hundreds of people in March 2026. The event provided presentations on technology, advocacy, youth, and

mental health. Several PaRC members attended the expo which took approximately 2 years to plan and has resulted in new collaborations with the Pennsylvania State Police and the Harrisburg YWCA. Ms. Hawkins provided additional updates regarding the ODHH's participation with the summer internship program and development of their Annual Report. Ms. Hawkins thanked PaRC members for their continued support of increased funding and services.

Statewide Independent Living Council: Susan Tomasic, SILC Board Chair

- Ms. Susan Tomasic reported that the next Statewide Independent Living Council (SILC) meeting is scheduled for May 14, 2026. Updates were provided on planning and forums for their new State Plan for Independent Living and SILC participation with the Pathways to Partnership project.

State Workforce Development Board

- Ms. Christie Cyktor explained that she attended a State Workforce Development Board meeting and discussed the PaRC's letter in response to Senator Warren's letter regarding disability employment protections. The Board was very receptive and elected to write their own letter of support.

PaRC COMMITTEE REPORTS

Action / Social Media Committee: Joan Myers Goodman, Chair

- Ms. Joan Myers Goodman reported that the committee meets on the first Wednesday of each month at 9:30 AM. Committee Chair and Vice Chair will be determined during their next meeting.
- Ms. Myers Goodman provided review of the PaRC Video Project draft script and potential modifications. Members were welcomed to provide input for the video project.

MOTION was made by Mr. Rob Wallington to approve committee goals for FY 2026-2027. Ms. Passle Helminski seconded the motion. All were in favor.

MOTION was made by Mr. Rob Wallington to approve the draft script for the PaRC Video Project with potential modifications. Ms. Lynn Heitz seconded the motion. All were in favor.

CareerLink Committee: Twana Jones, Chair

- Ms. Twana Jones reported that the committee will discuss their Chair and Vice Chair positions for FY 2026-2027 during the meeting scheduled for May 18, 2026, at 1:00 PM.

MOTION was made by Ms. Joan Myers Goodman to approve committee goals for FY 2026-2027. Ms. Passle Helminski seconded the motion. All were in favor.

Governance Committee: Susan Tomasic, Chair

- Ms. Susan Tomasic reported that Ms. Julianna Rodrigues was elected as Committee Chair for FY 2026-2027 and Ms. Julia Barol as Committee Vice Chair for FY 2026-2027.

MOTION was made by Ms. Joan Myers Goodman to approve committee goals for FY 2026-2027. Ms. Twana Jones seconded the motion. All were in favor.

MOTION was made by Ms. Julia Barol to approve forwarding William Paz De Melo's membership application for consideration for appointment to the PaRC as a representative of disability advocacy groups. Mr. Rob Wallington seconded the motion. Ms. Passle Helminski abstained. The motion passed.

Legislative Committee: Christie Cyktor, Chair

ACTION ITEM: Approve Committee Goals for FY 2026-2027

- Ms. Christie Cyktor provided updates on the 12 virtual meetings with State Legislators and/or their staff that were held with PaRC members in mid-April to early May 2026. The committee is currently working on a letter of support regarding the additional \$1 million of funding being proposed for the Support Service Provider (SSP) program and the Specialized Services for Adults and Children (SS-A/C) program. Ms. Cyktor was re-elected as Committee Chair and Ms. Julianna Rodrigues was elected as Committee Vice Chair for FY 2026-2027.

MOTION was made by Ms. Passle Helminski to approve committee goals for FY 2026-2027. Ms. Julia Barol seconded the motion. All were in favor.

Policy Committee: Lynn Heitz, Chair

- Ms. Lynn Heitz reported that the committee continues to review the Customer Satisfaction Surveys. The committee will determine its Chair and Vice Chair during the upcoming meeting scheduled for May 28, 2026, at 11:30 AM.

MOTION was made by Ms. Passle Helminski to approve committee goals for FY 2026-2027. Ms. Joan Myers Goodman seconded the motion. All were in favor.

Transition Committee: Julia Barol, Chair

- Ms. Julia Barol reported that the committee will determine its Chair and Vice Chair during their upcoming meeting scheduled for June 2, 2026, at 2:30 PM.

MOTION was made by Ms. Passle Helminski to approve committee goals for FY 2026-2027. Ms. Christie Cyktor seconded the motion. All were in favor.

Ad Hoc Committee - Business Enterprise Program (BEP): Joan Myers Goodman/Lynn Heitz

- Ms. Joan Myers Goodman reported that the next committee meeting is scheduled for May 8, 2026, at 11:00 AM. Ms. Myers Goodman provided updates from a tour of the Hiram G Andrews Center (HGAC) Business Enterprise Program (BEP) training facilities, café, and vending machine areas.

Ad Hoc Committee – Citizen Advisory Committees (CACs): Andrew Pennington

- Mr. Andrew Pennington reported that the committee continues to review the CAC revitalization options. Their next meeting is scheduled for May 11, 2026, at 2:00 PM.

Ad Hoc Committee – Impartial Hearing Officer & Mediator: Andrew Pennington

- Mr. Andrew Pennington reported that a summary of the committee's work that was previously shared was forwarded to Full Council and OVR. There have been no new updates on the request for a written agreement regarding PaRC's role in the process. The committee looks forward to potentially getting a response regarding a solidification of PaRC's role in writing.

COUNCIL REPORTS

2026 PDE Conference report – Michelle Mitchell, Cindy Duch (written report)

- Ms. Michelle Mitchell referenced the written report provided by Ms. Cindy Duch regarding attendance and sessions held during the 2026 Pennsylvania Department

of Education Conference. Members provided informational materials and networking on PaRC's behalf.

NCSRC/CSAVR Spring 2026 Conference reports / Federal legislative visits – Julia Barol, Christie Cyktor, Michelle Mitchell, Julianna Rodrigues

- Ms. Christie Cyktor provided a report from the legislative visits and discussions held in Washington D.C. with Legislative staff for Senator McCormick, Congressman Reschenthaler, Congressman Perry, Congressman McKenzie, Congresswoman Scanlon, and the providing of informational packets for all of Pennsylvania's Legislators.
- Ms. Julia Barol provided report from the National Coalition of State Rehabilitation Councils which included leaders from across the country to address 6 interconnected themes regarding VR. The Council of State Administrators for Vocational Rehabilitation (CSAVR) leadership presented on federal policy, VR program direction, SRC engagement and advocacy, protection of immigration mandate and Competitive Integrated Employment (CIE), data regarding subminimum wage, Comprehensive State Needs Assessments (CSNA), Maryland's strategic transformation to use social media strategies on connecting, educating, building trust and advocating, and a presentation on recruitment and youth.
- Ms. Julianna Rodrigues and Ms. Michelle Mitchell provided report on the 2026 CSAVR Conference sessions regarding support of physical, mental, and emotional well-being of VR professionals, federal policy priorities, initiatives supporting the workforce and employment of people with disabilities, effectively using Artificial Intelligence to develop quality data, RSA reporting, developing an entrepreneurship mindset, inclusive higher education toward CIE, the Subminimum Wage to Competitive Integrated Employment (SWTCIE) grants, and removing systemic barriers.

HGAC Graduation – Julia Barol, Lynn Heitz, Joan Myers Goodman, Andrew Pennington

- Members reported that they were provided with a tour of the HGAC during attendance of student graduation. Members shared information about student CTI at HGAC programs, services, graduation and employment data, graduation ceremony speakers, student career opportunities, continued resources and career services provided by HGAC, and student and community participation. Members suggested that Council members attend the graduation ceremony annually.

PUBLIC COMMENT

- Ms. Lynn Heitz provided Public Comment, thanking fellow Council members for their work, leadership and expressed appreciation for the opportunity to be a part of the PaRC.
- Ms. Christine Hunsinger provided Public Comment explaining that she is happy people are thinking in terms of blind and visually impaired people doing more than BEP at HGAC and hopes their café and the facility will have the proper Braille.
- Ms. Susan Tomasic thanked everyone for the privilege of working with PaRC members and is grateful and proud of the work they have accomplished together. Mr. Pennington thanked Ms. Tomasic and Ms. Heitz for the work they have done on the Council.

ADJOURN

MOTION was made by Mr. Rob Wallington to adjourn. Mr. Andrew Pennington seconded the motion. The meeting was adjourned.